

**CENTRAL UNION HIGH SCHOOL DISTRICT**  
**351 Ross Avenue – El Centro, CA**  
**Board of Trustees – Regular Meeting**  
**AGENDA**

Tuesday, March 08, 2011

7:00 P.M. (Open Session)

6:00 P.M. (Closed Session)

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760 336-4516 and every effort will be made to accommodate your request.

Please Note: Back-up documentation and attachments are available at the Central Union High School District Office upon request. From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection at the Central Union High School District office located at 351 Ross Avenue, El Centro.

**I. CALL TO ORDER:**

1. Roll Call

Time: \_\_\_\_\_

**II. CLOSED SESSION:**

**PUBLIC EMPLOYEE MATTERS:**

(Pursuant to Government Code Section 54957 and 53262)

1. Public Employee Discipline/Dismissal/Release/Reassignment  
Public Employee Performance Evaluation  
Title: Classroom Teacher

**CONFERENCE WITH LABOR NEGOTIATOR:**

(Pursuant to Government Code Section 54957.6)

Negotiator: C. Thomas Budde, Superintendent  
Group: El Centro Secondary Teachers' Association (ECSTA)

**III. RECONVENE IN OPEN SESSION:**

1. Public Report of Action Taken in Closed Session
2. Flag Salute

**IV. APPROVAL OF AGENDA:**

**V. COMMUNICATIONS & RECOGNITIONS:**

1. CUHS Student Board Representative – Nadia Mercado
2. DOHS Student Board Representative – Jazmin Palomares
3. SHS Student Board Representative – Alex Hernandez
4. Student of the Month Presentations – Principals

**VI. PUBLIC COMMENT SESSION:**

At this time the Board will hear comments, presentations, or requests on matters not listed on this agenda. Speakers are to give their names and addresses. Time limit for speakers is three minutes. The board reserves the right to limit presentations. The Board may in an emergency, by majority vote, take action on matters presented at this time. This meeting is being taped and all comments are being recorded.

**VII. CONSENT AGENDA ITEMS:**

*All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.*

Minutes: February 08, 2011 regular meeting & February 24, 2011 special meeting.  
Warrant Orders: #02082011,1-6; #02152011,1-6; #02222011,1-3; #03012011,1-5

**VII.**

**CONSENT AGENDA ITEMS:** (continued)

pp.28-29

**Personnel Report:** Payroll Warrants – #

1. Certificated Employment / 2010-2011 School Year
2. Certificated Employment / Substitutes/Adult Education Teachers
3. Certificated Employment / Supplemental Assignments
4. Classified Employment
5. Classified Hourly Employment / Supplemental Assignments
6. Classified Resignation/Separations
7. Certificated Resignation/Separations

pp.30-31

8. The Superintendent recommends the board approve to declare the personal property (forklifts) listed on the attached list as surplus with insufficient value on two (2) items and authorize administration to dispose of appropriate and minimal value on one (1) item and authorize administration to attempt to sell and dispose of as appropriate.

pp.32-35

9. The Superintendent recommends the board approve the Contract for Annual Audit of K-12 School Districts between the District and Wilkinson Hadley King & Co. LLP for professional services relating to an audit of all funds and of the books and accounts of the District for the 2010-2011 school year.

pp.36-37

10. The Superintendent recommends the board approve the donation of a disassembled Jaguar engine from MICHAEL CRUZ to the CUHS Automotive Program.

**VIII.**

**ACTION ITEMS:**

pp.38-43

11. The Superintendent recommends the board approve the proposal from Otay Mesa Sales, Inc. for the purchase of two (2) YALE Forklifts in the amount of \$21,750.00.

pp.44-45

12. The Superintendent recommends the board approve the Notice to Certificated Employee(s) as listed on the Proposed Non-Reelection of Probationary Staff Notice dated March 8, 2011 and provided to the Board of Trustees.

pp.46-51

13. The Superintendent recommends the board adopt Board Resolution No. 03082011-14 authorizing the reduction or elimination of certain certificated services and to give the Superintendent direction to provide notices of reduction in hours or service and/or termination of employment to affected certificated employees pursuant to Education Code Sections 44949 and 44955.

pp.52-53

14. The Superintendent recommends the board conduct a Public Hearing for the purpose of receiving public comments on the contract proposal from the El Centro Secondary Teachers' Association to the Central Union High School District Board of Trustees for contract negotiations for the 2011-2012 school year.

pp.54-55

15. The Superintendent recommends the board conduct a Public Hearing for the purpose of receiving public comments on the contract proposal from the Central Union High School District Board of Trustees to the El Centro Secondary Teachers' Association for contract negotiations for the 2011-2012 school year.

pg.56

16. The Superintendent recommends the board approve the Central Union, Desert Oasis and Southwest High School Comprehensive School Safety Plans for 2011-2012.

pp. 57- 58

17. The Superintendent recommends the board adopt Board Resolution No. 03082011-15 to Support Placing a Revenue Extension Measure on the Ballot.

**VIII.**

pp.59-64

**ACTION ITEMS:** (continued)

18. The Superintendent recommends the board elect two (2) Region 18-B Representatives to serve on CSBA's Delegate Assembly for the two-year term beginning April 1, 2011 – March 31, 2013.

pp.65-76

19. The Superintendent recommends the board approve Second Interim Financial Report as presented.

**VIX.**

pp.77-110

**INFORMATION ITEMS:**

20. First reading of the proposed revision of Board Policy 1312.3 Uniform Complaint Procedures and Administrative Regulation 1312.4 Williams Uniform Complaint Procedures.

pp.111-117

21. Monthly budget and cash flow reports.

**X.**

**ECSTA AND CSEA COMMENTS:**

**XI.**

**SUPERINTENDENT'S REPORT:**

pg. 118

22. Letter from Anne Mallory regarding "Budget Planning in This Fiscal Crisis"

23. CUHS Modernization Project update

**XII.**

**BOARD COMMENTS:**

**XIII.**

**RECONVENE TO CLOSED SESSION:**

*The Board reserves the right to reconvene to closed session at the end of the open session if closed session matters have not been completed prior to the convening of the open session meeting.*

**XIV.**

**ADJOURNMENT:**

Time: \_\_\_\_\_

**Date of Next Meeting:**

Agenda Posted: March 04, 2011

Tuesday, April 12, 2011 @ 7:00 PM

***CONSENT AGENDA ITEMS***

*MINUTES*



BOARD OF TRUSTEES – SPECIAL MEETING  
February 24, 2011 – 6:00 P.M.

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APPROVAL OF THE UTILIZATION OF THE STATE MASTER CONTRACTS TO ADVERTISE THE PURCHASE OF COMPUTER/NETWORK HARDWARE, PERIPHERALS AND CONNECTIONS RELATED TO E-RATE:

Trustee Hindman moved to approve to Utilize State Master Contracts to Advertise the Purchase of Computer/Network Hardware, Peripherals and Connections Agreement to request and receive bids for district-wide purchases; motion seconded by Trustee Jimenez.

Motion: Carried Vote: Ayes-5

APPROVAL OF THE PROPOSAL FROM WESTERN ENVIRONMENTAL & SAFETY TECHNOLOGIES LLC, FOR HAZARDOUS BUILDING MATERIAL SPECIFICATIONS / DESIGN PACKAGE PROPOSAL RELATED TO THE CUHS MODERNIZATION PROJECT:

Trustee Jimenez moved to approve the proposal from Western Environmental & Safety Technologies LLC, for the Hazardous Building Material Specifications – Design Package Proposal related to the Central Union High School Modernization Project; motion seconded by Trustee Hindman.

Motion: Carried Vote: Ayes-5

RECESS:

President Vogel called for a brief recess before reconvening into closed session.

CLOSED SESSION:

The Board of Trustees and Superintendent adjourned into closed session at 6:45PM to discuss the following: CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6.

OPEN SESSION:

The Board of Trustees reconvened into open session at 7:40PM. President Vogel announced that no action was taken in closed session.

ADJOURNMENT:

President Vogel adjourned the meeting at 7:45 P.M.

CERTIFIED MINUTES:

\_\_\_\_\_  
Superintendent & Secretary to the Board of Trustees

\_\_\_\_\_  
Date

CENTRAL UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES – REGULAR MEETING  
February 08, 2011 – 6:00 P.M.

CALL TO ORDER:

President Vogel called the regular meeting of the Central Union High School District Board of Trustees to order at 6:00 P.M.

CLOSED SESSION:

The Board of Trustees and Superintendent adjourned into closed session to discuss the following: PUBLIC EMPLOYEE MATTERS, pursuant to Government Code Section 54954.5 and 54957 and CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6; PENDING LITIGATION, pursuant to Government Code Section 54954.5 and 54956.9.

OPEN SESSION:

The Board of Trustees reconvened into open session at 7:00 P.M. President Vogel announced the following action taken in closed session:

Trustee Hindman moved to approve the Settlement Agreement and Release of all Claims between the Central Union High School District Board of Trustees, RON NEWHOUSE and DEBRA SUE BUCHANAN; motion seconded by Trustee Jimenez.

Motion: Carried Vote: Ayes-5

ROLL CALL:

Present: Trustees Jeanne Vogel, Jacinto Jimenez, Lee Hindman, Emma Jones, Steve Walker, C. Thomas Budde, Carol Moreno, Sherry Spencer, Maria Ambriz, Danette Morrell, Sheri Hart, Merritt Merten, Dennis Price, Diane Richmond, Bea Mora, Kevin McFadden, Darren Wong, Francisco Roman, Ben Benton, Mary Robledo, Patty Leon, Hal Yasa, Frank Tamayo, Don Jeffers, Emilio Davila and others.

FLAG SALUTE:

Trustee Jones the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA:

Trustee Hindman moved to approve the agenda as presented; motion seconded by Emma Jones.

Motion: Carried Vote: Ayes-5

COMMUNICATIONS AND RECOGNITIONS:

CUHS Student Board Representative, Nadia Mercado reported on the following student activities: standings for sports in season; Basketball homecoming game against Calexico; Powder Puff game against Southwest; Academic Decathlon Team placed 1<sup>st</sup> in County. Requested to introduce a new club during public session.

DOHS Student Board Representative, Jazmin Palomares reported on the following student activities: Upcoming soccer game against Aurora School; upcoming flag football game against staff; student participation at the Migrant Speech Debate; student enrollment at 208.

SHS Student Board Representative, Alex Hernandez reported on the following student activities: FFA Club placed 1<sup>st</sup> at recent speech contest; proposal to implement a citizenship grade due to excessive tardies; ASB Sadie Hawkins dance; AVID club fundraising for field trip to SDSU. Upcoming cheer competition team to Florida; update for the sports in Season.

SHOWCASE PRESENTATION:

The Southwest High School Skills USA Club was introduced by its advisor Mr. Don Jeffers. Students reported on their participation and roles in this new club and answered questions from the board.



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PUBLIC COMMENT SESSION:

President Vogel declared a public hearing session open for the purpose of hearing comments, presentations and Requests on matters not listed on this agenda. President Vogel explained that there anyone wishing to address the board on the renaming of the theater should complete a speaker card.

Nadia Mercado, CUHS Student Board Representative introduced Mr. Emilio Davila, advisor for the Central Union High School Future Business Leaders of America club. Mr. Davila provided some background for this new club and introduced student members who in turn reported on the work and accomplishments the club has achieved.

There being no other comments, oral or written, President Vogel declared the public hearing session closed.

CONSENT AGENDA ITEMS:

Trustee Walker moved to approve the consent agenda items as presented; motion seconded by Trustee Hindman.

Motion: Carried Vote: Ayes-5

Minutes – January 11, 2011 regular meeting. Warrant Orders - #01112011, 1-5; #01182011, 1-5; 01252011, 1-5 #02012011, 1-4. Personnel Report – Payroll Warrants - #8B January 31, 2011 - \$1,939,460.26. Certificated Employment – Substitutes/Adult Education Teachers - JSOE J. LOPEZ, Substitute Teacher Eff. 12/10/10; Certificated Employment – Supplemental Assignments – ANNA VIZCAINO, CUHS Career Day Coordinator Eff. 01/04/11; KAREN SAIKHON, SHS Class of 2010 Advisor and SHS Yearbook Advisor Eff. 01/04/11; MARICELA AVILA, CUHS Child Care 6<sup>th</sup> Period Assignment 2<sup>nd</sup> Semester; WENDY OSA, SHS World Language 6<sup>th</sup> Period Assignment 2<sup>nd</sup> Semester. Classified Employment – FRANK TAMAYO, Interim Facilities & Grounds Supervisor Eff. 01/13/11; YVETTE FAVELA, SHS Library Textbook Clerk Eff. 01/13/11; IMELDA WILLIAMS, SHS Instructional Aide Special Education Eff. 01/18/11; AARON ZEVADA, SHS Bilingual Testing Clerk Eff. 01/18/11. Classified Hourly Employment – Supplemental Assignments – SEBASTIAN FERNANDEZ DE SOTO, CUHS Instructional Aide Special Education Substitute Eff. 01/04/11; ITZEL PEREZ and ADAM RIGGS, SHS Technical Theater Support Eff. 01/04/11; ELINA OLMEDO and MARTIN TORRES, SHS Technical Support Ef. 8/10/10; JUNE BERNAL, SHS Library Textbook Clerk Eff. 01/12/11; RANDAL COX, Facilities & Grounds Supervisor Eff. 01/12/11. Certificated Resignation/Separations – Supplemental Assignments - DAVID A DRURY, SHS Head Football Coach Eff. 01/18/11; SUSAN RAMSEY, SHS ROP Culinary Arts Teacher Eff. 07/01/11. Approved the Professional Services Agreement between New Frontier 21 Consulting, LLC and the District for staff development educational consulting services to be provided by Dr. Anthony Muhammad. Approved the Valenzuela / CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints, pursuant to Education Code Section 351186(d).

APPROVAL OF THE AGREEMENT FOR SERVICES WITH MURDOCH, WALRATH & HOLMES FOR THE DEVELOPMENT OF A FACILITY MASTER PLAN FOR THE DISTRICT:

Trustee Jimenez moved to approve the Agreement for Services between the District and Murdoch, Walrath & Holmes for the development of a Facility Master Plan; motion seconded by Trustee Walker for discussion.

Motion: Carried Vote: Ayes-5

ADOPTION OF BOARD RESOLUTION 02082011-14 DECLARING THE MONTH OF MARCH AS ARTS EDUCATION MONTH:

Trustee Hindman moved to adopt Board Resolution No. 02082011,14 declaring the month of March 2011 as Arts Education Month; motion seconded by Trustee Jimenez.

Motion: Carried Roll Call Vote: Ayes-5

ADOPTION OF BOARD RESOLUTION 02082011, 15 DECLARING THE MONTH MARCH 2011 AS WOMEN’S HISTORY MONTH:

Trustee Jones moved to adopt Board Resolution No. 02082011, 15 declaring the month of March 2011 as Women’s History Month; motion seconded by Trustee Hindman.

Motion: Carried Roll Call Vote: Ayes-5

BOARD OF TRUSTEES – REGULAR MEETING

February 08, 2011 – 6:00 P.M.

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ADOPTION OF THE 2011-2012 SCHOOL CALENDAR:

Trustee Jimenez moved to adopt the proposed school calendar for the 2011-2012 school year; motion seconded by Trustee Walker for discussion. Trustee Walker expressed his desire to revert to the old calendar and begin school after the Labor Day holiday.

Motion: Carried

Vote: Ayes-4  
Noes-1 (Walker)

APPROVAL OF THE NEW JOB DESCRIPTION AND SALARY PLACEMENT FOR THE NUTRITION SERVICES SUPERVISOR:

Trustee Hindman moved to approve the new classified management job description and salary placement for the position of Nutrition Services Supervisor effective December 1, 2010; motion seconded by Trustee Jimenez.

Motion: Carried

Vote: Ayes-5

APPROVAL OF THE ISSUANCE OF A CREDIT CARD FOR FRANK TAMAYO, INTERIM FACILITIES AND GROUNDS SUPERVISOR:

Trustee Jones moved to approve the issuance of a district credit card with a \$2,500 limit to FRANK TAMAYO, Interim Facilities and Grounds Supervisor; motion seconded by Trustee Jimenez.

Motion: Carried

Vote: Ayes-5

INFORMATION ITEMS:

The monthly budget and cash flow report was reviewed.

2010-2011 First Interim Report/Letter from ICOE

ECSTA AND CSEA COMMENTS:

Dennis Price, ECSTA President reported on the following issues: Anticipates a much better staff development presentation to staff by Dr. Muhammad than past presenters. Encouraged the district to look at existing qualified staff when filling positions being advertised. Requested the board consideration to waive the November 1<sup>st</sup> retirement notice deadline date for Mr. Swearingen to allow him pursue retirement this year. Requested the board investigate the possibility of hiring a grant writer for the district. Expressed concern over negotiations being initiated by the superintendent regarding the Class Size MOU without direction from the Board. Commented on the financial presentation that shows money being deferred and new recommendation about state aid funding and the district's reserve ending fund balance.

SUPERINTENDENT'S REPORT:

The Superintendent reported on the recent CDE National School Lunch Program coordinated review report and the need to review the Wellness Policy.

The Superintendent provided an update on the budget/fiscal status of the district and a plan of action for next year.

The Superintendent reported that summer school would be held at Southwest High School beginning June 20<sup>th</sup> ending July 21<sup>st</sup> and that Dr. Sherry Spencer would be the Principal. He also reported on the proposed summer schedule for employees. He provided an update on the Central Union High School Modernization Project and reported the need for a special meeting on 2/24/11 to approve awarding bids.

ADJOURNMENT:

President Vogel adjourned the meeting at 8:55 P.M.

CERTIFIED MINUTES:

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Superintendent & Secretary to the Board of Trustees

Date

# ***WARRANT ORDERS***

ACCOUNTS PAYABLE PRELIST

APY500

3/1/2011

10:20 AM

\*\*\* FINAL \*\*\*

Date Paid: 3/1/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
019742	AIRPEAK	PV-111580	2/28/11	#791920 MAR.		010-7230-0-0000-3600-5903-43-0000	484.52	484.52	484.52	
019921	ALL SECURITY	PO-110695	2/25/11	#3197		010-0000-0-0000-7700-4400-43-0000	3,900.00			
019657	AMAZON/GE MONEY BANK	PO-110659	2/25/11	192614436018		010-0000-0-0000-7700-4300-43-0000	150.00	4,050.00	4,050.00	
019781	AT&T	PV-111573	2/25/11	352-9772 FRC		010-3010-0-1110-1000-4300-45-0000	172.20	172.20	172.20	
018110	ATKINSON, ANDELSON,	PV-111581	2/28/11	#375136 JAN. 11		010-5640-0-8100-8200-5900-43-0000	68.14	68.14	68.14	
020036	BARTH & TOZER LLP	PV-111582	2/28/11	#11254 JAN.		010-0000-0-0000-7100-5830-44-0000	600.00	600.00	600.00	
		PV-111583	2/28/11	#11229 DEC.		250-0000-0-0000-7200-5830-44-0000	961.23			
		PV-111584	2/28/11	#11250 JAN.		250-0000-0-0000-7200-5830-44-0000	178.94			
020057	BEN & LORETTA ABATTI	PV-111585	2/28/11	H.S. LAND		250-0000-0-0000-7200-5830-44-0000	44.99	1,185.16	1,185.16	
020096	BEST BUY BUSINESS	PO-110684	2/25/11	#475910, 475954		010-0000-9-0000-8500-6130-43-0000	28,171.60	28,171.60	28,171.60	
		PV-111586	2/25/11	#475910, 475954		010-7220-0-1110-1000-4300-45-0000	559.99			
019370	BUS WEST - FRESNO	PV-111586	2/28/11	#BP64630 FEB.		010-7220-0-1110-1000-4400-45-0000	546.33	1,106.32	1,106.32	
017834	CENTRATION INC.	PV-111587	2/28/11	#0007310-IN 8/1-12/10		010-7230-0-0000-3600-4360-43-0000	836.94	836.94	836.94	
019000	CHEVRON & TEXACO	PV-111588	2/28/11	#28775198 FEB.		010-0000-0-0000-7200-5800-44-0000	2,708.33	2,708.33	2,708.33	
			2/28/11	#28775198 FEB.		010-0000-0-1336-4200-5200-47-0000	149.55			
			2/28/11	#28775198 FEB.		010-0000-0-1360-4200-5200-47-0000	175.83			
			2/28/11	#28775198 FEB.		010-0000-0-1300-4200-5200-47-0000	61.69			
			2/28/11	#28775198 FEB.		010-0000-0-1337-4200-5200-45-0000	68.77			
			2/28/11	#28775198 FEB.		010-0000-0-1337-4200-5200-47-0000	154.74			
017461	CIF - SAN DIEGO SECTION	PO-110752	2/25/11	2010-11 DUES/ENROLL.		010-0000-0-1522-1000-5200-47-0000	57.46	668.04	668.04	
020132	COMPUTER USING	PO-110770	2/28/11	STEPHEN BALCOM		010-0000-0-1300-4200-5300-45-0000	2,064.25	2,064.25	2,064.25	
013966	COSTCO	PO-110683	2/28/11	#25418		010-4047-0-1110-1000-5300-45-0000	40.00	40.00	40.00	
		PO-110692	2/28/11	#25364		010-3010-0-1110-1000-4300-45-0000	88.02			
020076	CUHSD NUTRITION	PO-110745	2/25/11	SNACKS/MEALS		010-0000-0-1369-1000-4300-47-0000	46.31	134.33	134.33	
016307	DATA WORKS ED.	PO-110751	2/25/11	#6121 PARTIAL PYMT		010-0000-0-1110-1000-4300-43-6091	619.15	619.15	619.15	
014799	DB PUMP AND SUPPLY	PV-111589	2/28/11	#309011 BACKFLOW		010-3010-0-1110-1000-5800-47-0000	4,500.00	4,500.00	4,500.00	
019661	DE LAGE LANDEN	PV-111590	2/28/11	#8745543 2/15-3/14/11		010-8150-0-0000-8110-5800-43-0000	180.00	180.00	180.00	
						010-0000-0-4110-2700-5600-46-6390	1,240.70			



ACCOUNTS PAYABLE PRELIST  
Date Paid: 3/1/2011

APY500

10:20 AM

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
019661	DE LAGE LANDEN	PV-111591	2/28/11	#8745564	2/15-3/14/11	010-0000-0-0000-2700-5600-47-0000	1,494.23	2,734.93	2,734.93	
016787	DELL MARKETING L.P.	PO-110681	2/25/11	XF7C35CX1		010-3010-0-1110-1000-4400-45-0000	2,271.99			
018710	DESERT SERVICES, INC.	PO-110721	2/28/11	XF7KCM759		010-0000-0-0000-7700-5800-43-0000	6,105.79	8,377.78	8,377.78	
		PV-111592	2/28/11	#220194	2/1-15/11	010-0000-0-0000-8300-5800-45-0000	624.00			
020204	EDUCATION MANDATED	PV-111593	2/28/11	#220194	2/1-15/11	010-0000-0-0000-8300-5800-47-0000	624.00	1,248.00	1,248.00	
020024	EMBASSY SUITES BREA	PO-110748	2/25/11	5212255 SAVAPA	EMCN	010-0000-0-0000-7200-5800-44-0000	1,000.00	1,000.00	1,000.00	
012224	EMPIRE SOUTHWEST	PV-111594	2/28/11	#EPPS0366171		010-7220-0-1566-1000-5200-47-0000	3,423.20	3,423.20	3,423.20	
012416	FEDEX	PV-111595	2/28/11	#7-391-30994		010-7230-0-0000-3600-4360-43-0000	19.90	19.90	19.90	
			2/28/11	#7-391-30994		010-0000-0-0000-2700-5901-45-0000	26.41			
			2/28/11	#7-391-30994		010-0000-0-0000-2700-5901-47-0000	22.26			
			2/28/11	#7-391-30994		010-0000-0-0000-2700-5901-44-0000	20.20			
019767	FRUTH GROUP INC.	PV-111596	2/28/11	#8736868	2/15-3/14/11	010-0000-0-1559-2700-5901-45-0000	29.78	98.65	98.65	
015620	GAS COMPANY	PV-111577	2/28/11	11632701 CUHS		010-0000-0-3200-2700-5600-46-0000	482.38	482.38	482.38	
016125	GAS COMPANY	PV-111578	2/28/11	12432003 POOL		010-0000-0-0000-8200-5501-45-0000	455.03	455.03	455.03	
016126	GAS COMPANY	PV-111579	2/28/11	12172486 CUHS		010-0000-0-0000-8200-5501-45-0000	573.72	573.72	573.72	
020163	GUZMAN, MARISSA M.	PV-111576	2/25/11	REIMBURSEMENT		010-0000-0-0000-8200-5501-45-0000	261.10	261.10	261.10	
011033	IMPERIAL COUNTY OFFICE	PV-111574	2/25/11	#11-363 (110729)		010-0000-0-1330-4200-4300-45-0000	246.87	246.87	246.87	
010290	IMPERIAL IRRIGATION	PV-111567	2/25/11	50044344 DIST		010-3010-0-1110-1000-5200-47-0000	150.00	150.00	150.00	
		PV-111568	2/25/11	50044335 DOHS		010-0000-0-0000-8200-5502-44-0000	545.97			
			2/25/11	50044335 DOHS		010-0000-0-3200-8200-5502-46-0000	1,231.32			
		PV-111569	2/25/11	50186311 M&T		010-0000-0-4110-8200-5502-46-6390	1,231.33			
			2/25/11	50186311 M&T		010-0000-0-0000-8200-5502-43-0000	417.30			
020087	INTEGRITY DOOR &	PV-111597	2/28/11	#85		010-7230-0-0000-8200-5502-43-0000	417.31	3,843.23	3,843.23	
		PV-111598	2/28/11	#89		010-8150-0-0000-8110-4390-43-0000	73.15			
		PV-111599	2/28/11	#90		010-8150-0-0000-8110-4390-43-0000	1,085.79			
010380	KAMAN INDUSTRIAL	PV-111600	2/28/11	#L355877		010-8150-0-0000-8110-4390-43-0000	88.72	1,247.66	1,247.66	
020205	LABRADA, MONICA	PV-111616	3/1/11	JUSTICE ACADEMY		010-7230-0-0000-3600-4360-43-0000	37.77	37.77	37.77	
						010-7220-0-1110-1000-5200-45-0000	122.40	122.40	122.40	

ACCOUNTS PAYABLE PRELIST

Date Paid: 3/1/2011

\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
017148	LEHR M.D., BENJAMIN	PV-111572	2/25/11	CHAUF. EXAM		010-7230-0-0000-3600-5850-43-0000	200.00	200.00	200.00	
017015	LESLIE`S POOL SUPPLIES	PV-111601	2/28/11	#652-40642		010-8150-0-0000-8110-4390-43-0000	212.81	212.81	212.81	
015556	MacGAFFEY, NEIL	PO-110733	2/25/11	ACADEC MEALS		010-0000-0-1406-4100-5200-45-0000	1,000.00	1,000.00		
015556	MacGAFFEY, NEIL	PV-111617	3/1/11	DOMINOS REIMB.	*	010-5819-0-7110-1000-4300-43-0000	85.83	85.83	1,085.83	
020203	MARRIOTT SAN MATEO	PO-110750	2/25/11	842181732 J.VALADEZ		010-6378-0-1110-1000-5200-47-0000	537.52	537.52	537.52	
014103	MISSION JANITORIAL	PV-111602	2/28/11	#243950-00		010-0000-0-0000-8200-4380-43-0000	157.76			
		PV-111613	2/28/11	#244271-01		010-0000-0-0000-8200-4380-43-0000	58.73			
		PV-111614	2/28/11	#245598-00		010-0000-0-0000-8200-4380-43-0000	78.07	294.56	294.56	
017507	MYERS, DAN	PV-111612	2/28/11	CAHSEE TUTORING		010-0000-0-0000-8200-4380-43-0000	101.99	101.99	101.99	
010407	NASCO MODESTO	PO-110712	2/25/11	#414559		010-5819-0-7110-1000-4300-43-0000	76.30	76.30	76.30	
017645	PETTER, TRICIA M.	PV-111571	2/25/11	WASC TRAINING		010-0000-0-0000-2700-5200-45-0000	138.03	138.03	138.03	
010319	PITNEY BOWES INC.	PO-110708	2/25/11	#385523		010-0000-0-0000-2700-4350-45-0000	427.91	427.91	427.91	
018732	PRACTI-CAL, INC.	PV-111575	2/25/11	#17472		010-5640-0-1110-1000-5800-43-0000	280.69	280.69	280.69	
019995	RICK`S GROUP DIESEL INC.	PV-111603	2/28/11	#09185 JAN. 11		010-7230-0-0000-3600-5600-43-0000	570.00	570.00	570.00	
019214	ROACHO, MARIO	PV-111604	2/28/11	CUHS GYM REPR		010-8150-0-0000-8110-5800-43-0000	45.00			
			2/28/11	CUHS GYM REPR		010-8150-0-0000-8110-5600-43-0000	1,152.00	1,197.00	1,197.00	
015935	STAPLES CREDIT PLAN	PO-110313	2/28/11	#19473		010-0000-0-0000-2700-4300-47-0000	43.45			
			2/28/11	#27311		010-0000-0-0000-2700-4300-47-0000	49.96			
			2/28/11	#88861		010-0000-0-0000-2700-4300-47-0000	65.23			
			2/28/11	#7667		010-0000-0-0000-2700-4300-47-0000	1,001.39			
		PO-110580	2/28/11	#7799		010-3310-0-5770-1120-4300-45-0000	264.24			
		PO-110613	2/28/11	#8561		010-3550-0-1110-1000-4300-47-0000	396.00			
			2/28/11	#8561		010-0000-0-1425-1000-4300-47-0000	1,080.01			
		PO-110629	2/28/11	#8397		010-0000-0-1440-1000-4300-47-0000	428.24			
		PV-111605	2/28/11	#17603 JAN. 11		010-8150-0-0000-8110-4350-43-0000	67.81			
		PV-111606	2/28/11	#17260		010-0000-0-0000-7100-4300-44-0000	23.91			
		PV-111607	2/28/11	#90773		010-0000-0-0000-7700-4300-43-0000	21.74			
		PV-111608	2/28/11	#16298		010-7230-0-0000-3600-4350-43-0000	247.21	3,689.19	3,689.19	

**ACCOUNTS PAYABLE PRELIST**

APY500

10:20 AM

Date Paid: 3/1/2011

\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
017944	SUN TRUST	PV-1111610	2/28/11	#1389125 #38		010-0000-0-0000-9100-7438-43-0000	4,941.54			
019369	SUNBELT RENTALS INC.	PV-1111609	2/28/11	#1389125 #38		010-0000-0-0000-9100-7439-43-0000	34,858.46	39,800.00	39,800.00	
015873	TRANE COMPANY	PV-1111611	2/28/11	#28530658-001 FEB.		010-8150-0-0000-8110-5600-43-0000	143.42	143.42	143.42	
		PV-1111615	2/28/11	#4920030R1		010-8150-0-0000-8110-4390-43-0000	394.32			
020146	URIE, SAMUEL	PV-1111570	2/25/11	#4899335R1		010-8150-0-0000-8110-4390-43-0000	259.69	654.01	654.01	
017783	WILLIAMS, DAN	PO-110756	2/25/11	CATA MEETING #021		010-3550-0-1110-1000-5200-47-0000	87.95	87.95	87.95	
017006	YMCA CAMP SURF	PO-110763	2/28/11	OUTDOOR ED.		010-0000-0-1351-4200-4300-45-0000	391.43	391.43	391.43	
						010-3010-0-1110-1000-5800-45-0000	1,299.00	1,299.00	1,299.00	
						<b>Total Accounts Payable:</b>	123,099.24	123,099.24	123,099.24	



\*\*\* FINAL \*\*\*

Date Paid: 3/1/2011

3/1/2011


APY500

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 3/1/2011 at 10:20 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	8,153,420.69	121,914.08	0.00	0.00	8,031,506.61
250	335,976.64	1,185.16	0.00	0.00	334,791.48

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$123,099.24 except as noted here below.

  
 Authorizing Signature \_\_\_\_\_  
 Date 3/1/11

\_\_\_\_\_  
 Authorizing Signature \_\_\_\_\_  
 Date \_\_\_\_\_

ACCOUNTS PAYABLE PRELIST

Date Paid: 2/22/2011

\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
018009	AAHIPERD	PO-110598	2/17/11	#7058 K. NEWHOUSE		010-0000-0-1450-1000-5200-47-0000	275.00			
019838	ARAMARK UNIFORM	PO-110197	2/17/11	#7064 J. BROOKS		010-0000-0-1525-1000-5200-47-0000	420.00	695.00	695.00	
019781	AT&T	PV-111548	2/17/11	38491002 AUTO		010-3550-0-1110-1000-5800-45-0000	85.32	85.32	85.32	
019751	AVTECH SOFTWARE, INC.	PO-110722	2/17/11	336-4100 SHS		010-0000-0-0000-2700-5900-47-0000	1,648.92	1,648.92	1,648.92	
018900	BALFOUR	PO-110702	2/17/11	#M010122881		010-0000-0-0000-7700-5800-43-0000	180.00	180.00	180.00	
019874	BARRACUDA NETWORKS	PO-110720	2/18/11	#415585		010-0000-0-0000-2700-4355-47-0000	141.38	141.38	141.38	
019641	BARRERA, RAMON	PV-111550	2/17/11	MILEAGE 1/11		010-0000-0-0000-7700-5800-43-0000	1,148.00	1,148.00	1,148.00	
019681	BOMGAR CORPORATION	PO-110728	2/18/11	#MINV0005277		010-0000-0-0000-7700-5200-43-0000	87.41	87.41	87.41	
019722	CAL-TEST INC.	PV-111551	2/17/11	#2011-45976 FEB.		010-0000-0-0000-7700-5800-43-0000	933.30	933.30	933.30	
020004	CRS ADVANCED	PV-111562	2/17/11	#2010-44229 OCT.		010-0000-0-0000-7200-5800-43-0000	39.95	79.90	79.90	
016787	DELL MARKETING L.P.	PV-111549	2/17/11	#SF1110526 2/11		010-0000-0-0000-7200-5800-44-0000	455.00	455.00	455.00	
017919	EL CENTRO, CITY OF	PO-110667	2/17/11	XF75N7P33		010-0000-0-0000-7700-4300-43-0000	270.41			
017919	EL CENTRO, CITY OF	PO-110681	2/17/11	XF77KN1P3		010-3010-0-1110-1000-4400-45-0000	76.10	346.51	346.51	
017919	EL CENTRO, CITY OF	PV-111552	2/17/11	#25 3RD QUARTER		010-0000-0-1110-1000-5800-43-6405	10,500.00			
017919	EL CENTRO, CITY OF	PV-111553	2/17/11	#27 3RD QUARTER		010-0000-0-1110-1000-5800-43-6405	10,500.00			
019906	FARONICS TECHNOLOGIES,	PO-110725	2/18/11	INUS0104140		010-0000-0-0000-7700-5800-43-0000	589.26	589.26	589.26	
019983	GCR TIRE CENTERS	PV-111563	2/22/11	#832-438		010-8150-0-0000-8110-4362-43-0000	636.18			
019983	GCR TIRE CENTERS	PV-111564	2/22/11	#832-543		010-8150-0-0000-8110-4362-43-0000	55.46			
020196	GOLF WAREHOUSE.COM	PO-110701	2/22/11	#832-543		010-8150-0-0000-8110-5800-43-0000	12.87			
020196	GOLF WAREHOUSE.COM	PV-111565	2/22/11	#832-929		010-7240-0-5770-3600-5600-43-0000	89.36			
020196	GOLF WAREHOUSE.COM	PV-111566	2/22/11	#832-930		010-7230-0-0000-3600-5600-43-0000	70.00	863.87	863.87	
016388	HUMAN KINETICS	PO-110701	2/17/11	#PO613772		010-0000-0-1321-4200-4300-47-0000	496.77	496.77	496.77	
016388	HUMAN KINETICS	PO-110665	2/17/11	#31053874		010-0000-0-0000-7700-4300-43-0000	61.33	61.33	61.33	
151055	HYATT REGENCY	PO-110726	2/17/11	ACADEC TEAM		010-0000-0-1406-4100-5200-45-0000	3,169.00	3,169.00	3,169.00	
011033	IMPERIAL COUNTY OFFICE	PO-110729	2/18/11	#11-363 J. HUERTA		010-3010-0-1110-1000-5200-47-0000	250.00	250.00	250.00	
014103	MISSION JANITORIAL	PV-111554	2/17/11	#244271-00		010-0000-0-0000-8200-4380-43-0000	3,357.45	3,357.45	3,357.45	
010407	NASCO MODESTO	PO-110676	2/17/11	#410094, 382868CR		010-0000-0-1435-1000-4300-47-0000	115.71	115.71	115.71	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
010649	PERMA-BOUND	PO-110617	2/17/11	#1407983-00		010-3010-0-1110-1000-4300-47-0000	737.97	737.97	737.97	
020052	PM MOBILE SERVICE, INC.	PV-111555	2/17/11	#7045		010-7230-0-0000-3600-4360-43-0000	227.29			
		PV-111556	2/17/11	#7046		010-7230-0-0000-3600-4360-43-0000	53.04			
		PV-111557	2/17/11	#4047		010-7230-0-0000-3600-4360-43-0000	107.68			
		PV-111558	2/17/11	#7048		010-7230-0-0000-3600-4360-43-0000	107.68			
		PV-111559	2/17/11	#4049		010-7230-0-0000-3600-4360-43-0000	134.49			
		PV-111560	2/17/11	#7061		010-7240-0-5770-3600-4360-43-0000	74.51	704.69	704.69	
014399	QUILL CORPORATION	PO-110706	2/17/11	2228647, 2232285		010-0000-0-0000-2700-4300-45-0000	832.59	832.59	832.59	
018182	SEHI COMPUTER	PO-110666	2/17/11	#100062397		010-0000-0-0000-2700-4300-47-0000	231.79			
		PO-110682	2/17/11	#100062718		010-3010-0-1110-1000-4300-45-0000	383.45			
		PO-110685	2/17/11	#100062800		010-3010-0-1110-1000-4400-45-0000	3,933.71			
			2/17/11	#100062800		010-3010-0-1110-1000-4300-45-0000	376.44	4,925.39	4,925.39	
010024	SHELL OIL COMPANY	PV-111561	2/17/11	#8000042476102 JAN.		010-0000-0-1360-4200-5200-47-0000	161.73			
			2/17/11	#8000042476102 JAN.		010-0000-0-1360-4200-5200-45-0000	339.00			
			2/17/11	#8000042476102 JAN.		010-0000-0-1559-2700-5200-47-0000	68.10			
			2/17/11	#8000042476102 JAN.		010-0000-0-0000-2700-5200-45-0000	36.61			
			2/17/11	#8000042476102 JAN.		010-0000-0-1345-4200-5200-45-0000	158.22			
			2/17/11	#8000042476102 JAN.		010-0000-0-0000-7200-5200-44-0000	66.02			
			2/17/11	#8000042476102 JAN.		010-0000-0-0000-7700-4361-43-0000	96.37			
			2/17/11	#8000042476102 JAN.		010-0000-0-1307-4200-5200-47-0000	122.91			
			2/17/11	#8000042476102 JAN.		010-3010-0-1110-1000-5200-45-0000	54.12	1,103.08	1,103.08	
018637	TROXELL	PO-110601	2/17/11	#588501		010-3550-0-1110-1000-4300-45-0000	68.37			
		PO-110687	2/17/11	#590533, 590360		010-3010-0-1110-1000-4300-45-0000	409.36			
		PO-110699	2/17/11	#590998		010-7220-0-1110-1000-4300-45-0000	26.10	503.83	503.83	
		PO-110650	2/17/11	#INV24477		010-3010-0-1110-1000-4300-47-0000	775.64	775.64	775.64	
017262	U.S. AWARDS INC.									
<b>Total Accounts Payable:</b>							45,287.32	45,287.32	45,287.32	

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ACCOUNTS PAYABLE PRELIST

Date Paid: 2/22/2011

8:52 AM

2/22/2011

APY500


\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 2/22/2011 at 8:52 AM

<b>Fund</b>										
010			<b>Current Cash</b>							
			10,110,432.15							
				<b>Pending APY Expenses</b>						
				45,287.32						
					<b>Pending Payroll Expenses</b>					
					0.00					
						<b>Future Expenses</b>				
						0.00				
							<b>Cash Available after Expenses</b>			
							10,065,144.83			

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$45,287.32 except as noted here below.

  
 Authorizing Signature \_\_\_\_\_  
 Date 2/22/11

\_\_\_\_\_  
 Authorizing Signature \_\_\_\_\_  
 Date \_\_\_\_\_

Date Paid: 2/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
019806	3M	PO-110619	2/11/11	#OF46323		010-3010-0-1110-1000-5800-45-0000	1,046.00	1,046.00	1,046.00	
018479	AADVANCED WIRELESS	PV-111486	2/10/11	#ELCEAIN2728		010-0000-0-0000-7700-4300-43-0000	23.49	23.49	23.49	
014426	AIR EXHAUST CO., INC.	PV-111533	2/11/11	#0339096		130-5310-0-0000-3700-5800-45-0000	89.00	89.00	89.00	
019571	ALLIED WASTE SERVICES	PV-111536	2/11/11	#0467-001252087		010-0000-0-0000-8200-5506-44-0000	70.00			
		PV-111537	2/11/11	#0467-001252052		010-0000-0-0000-8200-5506-45-0000	268.14			
		PV-111538	2/11/11	#0467-001252054		010-0000-0-3200-8200-5506-46-0000	125.00			
		2/11/11	#0467-001252054			010-0000-0-4110-8200-5506-46-6390	125.00			
		PV-111539	2/11/11	#0467-001250841		010-7230-0-0000-8200-5506-43-0000	50.00			
		2/11/11	#0467-001250841			010-0000-0-0000-8200-5506-43-0000	50.00			
		PV-111541	2/11/11	#0467-001252053		010-0000-0-0000-8200-5506-47-0000	1,226.63			
		PV-111542	2/11/11	#0467-001252053		010-0000-0-0000-8200-5506-47-0000	250.00	2,164.77	2,164.77	
019837	ARAMARK UNIFORM	PV-111513	2/11/11	JANUARY 11		010-0000-0-0000-8200-5504-45-0000	159.08	159.08	159.08	
019843	ARAMARK UNIFORM	PV-111518	2/11/11	JANUARY 11		010-0000-0-0000-8200-5890-47-0000	165.80	165.80	165.80	
019835	ARAMARK UNIFORM	PV-111534	2/11/11	38491003 CUHS		130-5310-0-0000-8200-5504-45-0000	464.13	464.13	464.13	
019836	ARAMARK UNIFORM	PV-111535	2/11/11	38491010 SHS		130-5310-0-0000-8200-5504-47-0000	481.27	481.27	481.27	
019839	ARAMARK UNIFORM	PV-111514	2/11/11	JANUARY 11		010-0000-0-0000-8200-5504-45-0000	264.44	264.44	264.44	
019840	ARAMARK UNIFORM	PV-111515	2/11/11	JANUARY 11		010-0000-0-0000-8200-5890-43-0000	423.85	423.85	423.85	
019841	ARAMARK UNIFORM	PV-111516	2/11/11	JANUARY 11		010-7230-0-0000-8200-5504-43-0000	232.95	232.95	232.95	
019842	ARAMARK UNIFORM	PV-111517	2/11/11	JANUARY 11		010-7230-0-0000-3600-5890-43-0000	359.65	359.65	359.65	
019844	ARAMARK UNIFORM	PV-111519	2/11/11	JANUARY 11		010-0000-0-0000-8200-5504-47-0000	165.28	165.28	165.28	
015571	AT&T	PV-111481	2/10/11	370-3857 DIST		010-0000-0-0000-7200-5900-44-0000	48.86	48.86	48.86	
019781	AT&T	PV-111543	2/15/11	353-6059 MAJN		010-8150-0-0000-8110-5900-43-0000	30.04	30.04	30.04	
019933	AUTOZONE INC.	PV-111546	2/15/11	JANAURY 11		010-7230-0-0000-3600-4360-43-0000	35.14			
		2/15/11	JANAURY 11			010-8150-0-0000-8110-4390-43-0000	52.36			
		2/15/11	JANAURY 11			010-7230-0-0000-3600-4360-43-0000	48.56	136.06	136.06	
018900	BALFOUR	PO-110516	2/10/11	#CUHSD-001		010-0000-0-0000-2700-4355-45-0000	176.72	176.72	176.72	
019604	BEAM SPEED INTERNET	PV-111485	2/10/11	#5435 J. VOGEL		010-0000-0-0000-7100-5800-44-0000	49.95	49.95	49.95	
019120	BROWN, KAREN	PV-111490	2/11/11	MILEAGE 1/11		130-5310-0-0000-3700-5200-45-0000	45.90	45.90	45.90	

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Date Paid: 2/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
020174	BUY SOCCER	PO-110579	2/10/11	#11362		010-0000-0-1336-4200-4300-47-0000	739.85	739.85	739.85	
015534	CALIBER	PO-110637	2/10/11	#25318		010-0000-0-1310-4200-4300-47-0000	1,201.69	1,201.69	1,201.69	
019721	CAL-TEST INC.	PV-111520	2/11/11	#2011-45974 FEB.		010-0000-0-0000-7200-5800-43-0000	286.45	286.45	286.45	
010753	CAROLINA BIOLOGICAL	PO-110677	2/15/11	#47567369R1		010-0000-0-1545-1000-4300-45-0000	342.26	342.26	342.26	
020198	CENTER for EDU & EMPLOY	PO-110707	2/11/11	#06560555		010-0000-0-0000-2700-4300-45-0000	119.05	119.05	119.05	
013966	COSTCO	PO-110688	2/11/11	#25358		010-7091-0-1110-1000-4300-47-0000	324.97			
016787	DELL MARKETING L.P.	PV-111521	2/11/11	#25360		010-0000-0-1369-1000-4300-47-0000	18.87	343.84	343.84	
016906	DIGITAL-THE FRUTH	PO-110614	2/10/11	XF6PX2C64		010-0000-0-8101-5100-4300-43-0000	426.66			
		PO-110626	2/10/11	XF6RR2KP1		010-0000-0-1430-1000-4300-47-0000	75.15	501.81	501.81	
		PO-110625	2/10/11	#80470A		010-0000-0-0000-2700-4300-47-0000	83.19			
		PV-111522	2/11/11	#367781 7/1-10/1/10		010-0000-0-3200-2700-5600-46-0000	1,423.15			
		PV-111523	2/11/11	#367991		010-0000-0-3200-2700-5600-46-0000	371.31	1,877.65	1,877.65	
016859	ENCINAS, EDWARD	PV-111532	2/11/11	2/8/11 G BSKTB		010-0000-0-1307-4200-5200-45-0000	20.00	20.00	20.00	
018170	FELIX-SANTOS, LEONOR	PV-111487	2/10/11	SNACKS-PAC		010-3060-0-7110-1000-4300-43-0000	90.84	90.84	90.84	
017013	FERGUSON ENTERPRISES	PV-111524	2/11/11	JANUARY 11		010-8150-0-0000-8110-4390-43-0000	1,068.04	1,068.04	1,068.04	
016942	FOLLETT EDUCATIONAL	PO-110655	2/10/11	#792686A		010-6378-0-1110-1000-4300-47-0000	587.46	587.46	587.46	
011213	GAYLORD BROS., INC.	PO-110611	2/10/11	# 1517064		010-3010-0-1110-1000-4300-47-0000	170.17	170.17	170.17	
015076	GOPHER PERFORMANCE	PO-110675	2/10/11	#8259433		010-0000-0-1525-1000-4300-47-0000	254.97	254.97	254.97	
018573	HUBERT COMPANY	PO-110608	2/10/11	# 226612		010-3550-0-1110-1000-4300-47-0000	171.97	171.97	171.97	
151055	HYATT REGENCY	PO-110719	2/15/11	324LQDCQ, 324LQDCC		010-7220-0-1110-1000-5200-45-0000	611.40	611.40	611.40	
017633	IMPERIAL CO. REGISTRAR	PV-111545	2/15/11	ELECTION FEE		010-0000-0-0000-7200-5820-44-0000	12,402.83	12,402.83	12,402.83	
011033	IMPERIAL COUNTY OFFICE	PO-110386	2/10/11	#11-356		010-4035-0-1110-1000-5200-47-0000	250.00			
		PO-110520	2/10/11	#11-357		010-9013-0-1110-1000-5200-43-0000	1,000.00			
		PO-110521	2/10/11	#11-358		010-3010-0-1110-1000-5200-45-0000	1,000.00			
		PO-110541	2/10/11	#11-365		010-7091-0-1110-1000-5200-45-0000	5,250.00			
			2/10/11	#11-365		010-7091-0-1110-1000-5200-47-0000	6,000.00			
		PO-110574	2/10/11	#11-361		010-3010-0-1110-1000-5200-47-0000	250.00			
		PO-110591	2/10/11	#11-359		010-3010-0-1110-1000-5200-47-0000	250.00	14,000.00	14,000.00	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
014273	JONES BROS. GLASS CO.,	PV-111525	2/11/11	# 25876		010-8150-0-0000-8110-4390-43-0000	23.23	23.23	23.23	
010380	KAMAN INDUSTRIAL	PV-111526	2/11/11	# S172913		010-7230-0-0000-3600-4360-43-0000	149.44	149.44	149.44	
019521	K-C WELDING & RENTALS	PV-111547	2/15/11	148807,149090 JAN.		010-8150-0-0000-8110-4390-43-0000	214.00			
015985	KLEIN EDUCATIONAL	PO-110481	2/15/11	148807,149090 JAN.		010-0000-0-0000-8200-4380-43-0000	161.80	375.80	375.80	
			2/10/11	# 17773		010-0000-0-3800-1000-5800-45-0000	1,000.00			
			2/10/11	# 17773		010-3550-0-1110-1000-5800-45-0000	2,691.25	3,691.25	3,691.25	
015556	MacGAFFEY, NEIL	PV-111544	2/15/11	CAHSEE PREP		010-5819-0-7110-1000-4300-43-0000	101.68	101.68	101.68	
017406	MSA TERMITE SYSTEMS	PV-111489	2/11/11	FEBRUARY		010-0000-0-0000-8200-5500-43-0000	700.00	700.00	700.00	
019210	MUSICIAN 'S FRIEND	PO-110616	2/10/11	6107972, 6121709 +1		010-6300-0-1110-1000-4300-43-0000	1,312.08	1,312.08	1,312.08	
010407	NASCO MODESTO	PO-110446	2/10/11	# 403437		010-0000-0-1435-1000-4300-47-0000	542.10	542.10	542.10	
015689	ONESOURCE	PV-111527	2/11/11	JANAURY 11		010-0000-0-0000-7310-4300-47-0047	246.38			
			2/11/11	JANAURY 11		010-8150-0-0000-8110-4390-43-0000	170.59	416.97	416.97	
013686	PEOPLES EDUCATION INC.	PO-110648	2/11/11	10408672		010-7090-0-3200-1000-4300-46-0000	6,163.50	6,163.50	6,163.50	
013141	PEPPER & SON INC., J.W.	PO-110644	2/11/11	# 10464419 +3		010-0000-0-1520-1000-4300-47-0000	1,007.37	1,007.37	1,007.37	
017645	PETTER, TRICIA M.	PV-111488	2/10/11	SSC MEETING		010-3010-0-1110-1000-4300-45-0000	18.96	18.96	18.96	
018732	PRACTI-CAL, INC.	PV-111480	2/10/11	# 17292		010-5640-0-1110-1000-5800-43-0000	308.86	308.86	308.86	
019075	PSYCHOLOGICAL	PO-110639	2/11/11	457646		010-6500-0-5770-1120-4300-47-0000	483.84	483.84	483.84	
020158	RABOBANK VISA CARD	PV-111528	2/11/11	JANAURY 11		010-4035-0-1110-1000-5200-47-0000	178.40			
			2/11/11	JANAURY 11		010-0000-0-0000-7100-4300-44-0000	186.85			
			2/11/11	JANAURY 11		010-0000-0-1559-2700-5300-47-0000	149.00			
			2/11/11	JANAURY 11		010-7220-0-1110-1000-5200-45-0000	448.20			
			2/11/11	JANAURY 11		010-6378-0-1110-1000-5200-47-0000	187.40			
			2/11/11	JANAURY 11		010-4203-0-1110-1000-5200-47-0000	94.12			
			2/11/11	JANAURY 11		010-7220-0-1566-1000-5200-47-0000	597.60	1,841.57	1,841.57	
020153	RENAISSANCE PALM	PO-110711	2/11/11	Saikhon/Jeffers/Corona		010-4047-0-1110-1000-5200-47-0000	712.61			
			2/11/11	Saikhon/Jeffers/Corona		010-4047-0-1110-1000-5200-45-0000	491.74	1,204.35	1,204.35	
019362	SAN FRANCISCO MARRIOTT	PO-110709	2/11/11	MORRELL/LYON		010-4035-0-1110-1000-5200-47-0000	1,179.76	1,179.76	1,179.76	
018182	SEHI COMPUTER	PO-110645	2/11/11	#100062179		010-3060-0-7110-1000-4300-43-0000	259.38	259.38	259.38	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
013407	SMART & FINAL	PO-110552	2/10/11	40010461107		010-0000-0-1369-1000-4300-47-0000	583.94			
		PV-111484	2/10/11	40010461107 (0107)		130-5310-0-0000-3700-4700-47-0000	42.75			
			2/10/11	40010461107 (0107)		130-5310-0-0000-3700-4300-47-0000	81.40	708.09	708.09	
019971	SODEXO, INC. &	PV-111540	2/11/11	# 1000493815 1/11		130-5310-0-0000-3700-5800-45-0000	46,073.59			
			2/11/11	# 1000493815 1/11		130-5310-0-0000-3700-5800-47-0000	52,034.21	98,107.80	98,107.80	
020069	SPARKLETTS	PV-111483	2/10/11	45496839444474		010-5640-0-8100-3140-4300-43-0000	8.39	8.39	8.39	
020070	SPARKLETTS	PV-111482	2/10/11	45493999443905		010-0000-0-1110-1000-4300-43-6091	33.59			
			2/10/11	45493999443905		010-0000-0-1110-1000-5600-43-6091	12.50	46.09	46.09	
019250	SUPERIOR READY MIX	PV-111529	2/11/11	# 425646		010-8150-0-0000-8110-4390-43-0000	70.56	70.56	70.56	
012802	TOWN & COUNTRY HOTEL	PO-110718	2/15/11	324MQ6TFO C.LYON		010-0000-0-1303-4100-5200-47-0000	362.76	362.76	362.76	
015873	TRANE COMPANY	PV-111530	2/11/11	# 4911030R1		010-8150-0-0000-8110-4390-43-0000	104.51	104.51	104.51	
018637	TROXELL	PO-110583	2/11/11	586512, 5867019 +3		010-4047-0-1110-1000-4300-45-0000	694.37			
		PO-110584	2/11/11	586099		010-3010-0-1110-1000-4400-45-0000	2,020.53			
		PO-110599	2/11/11	586386		010-0000-0-1300-4200-4400-47-0000	971.91	3,686.81	3,686.81	
014752	UPS	PV-111531	2/11/11	# 866031061		010-0000-0-0000-8110-5901-43-0000	80.00	80.00	80.00	
020042	USI	PO-110661	2/11/11	359657701017		010-0000-0-0000-2700-4350-45-0000	240.09	240.09	240.09	
016406	VALLEY IRON & METAL	PO-110561	2/11/11	# 010277		010-3550-0-1110-1000-4300-47-0000	525.26			
		PO-110640	2/11/11	# 010452		010-0000-0-1365-1000-4300-47-0000	289.28			
012225	XEROX CORPORATION	PV-111491	2/11/11	# 053105862 JAN. 11		010-0000-0-0000-7200-5600-44-0000	279.70			
		PV-111492	2/11/11	# 053105893 JAN. 11		010-0000-0-0000-7200-5600-44-0000	229.10			
		PV-111493	2/11/11	# 053105911 JAN. 11		010-0000-0-0000-7200-5600-44-0000	663.96			
		PV-111494	2/11/11	# 053105886		010-0000-0-3200-2700-5600-46-0000	372.00			
		PV-111495	2/11/11	# 053105884 JAN. 11		010-7230-0-0000-3600-5600-43-0000	85.78			
		PV-111496	2/11/11	# 053105919 JAN. 11		010-8150-0-0000-8110-5600-43-0000	133.35			
		PV-111497	2/11/11	# 053105932 FEB.		010-0000-0-0000-2700-5600-45-0000	1,357.22			
		PV-111498	2/11/11	# 053105930 JAN. 11		010-0000-0-0000-2700-5600-45-0000	1,273.08			
		PV-111499	2/11/11	# 053105931 FEB.		010-0000-0-0000-2700-5600-45-0000	1,057.52			
		PV-111500	2/11/11	# 053105880 JAN. 11		010-5640-0-8100-3140-5600-43-0000	85.70			



Date Paid: 2/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
012225	XEROX CORPORATION	PV-111501	2/11/11	#053105860	JAN. 11	010-6500-0-5770-2700-5600-43-0000	130.86			
		PV-111502	2/11/11	#053105927	JAN. 11	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111503	2/11/11	#053105928	JAN. 11	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111504	2/11/11	#053105929	JAN. 11	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111505	2/11/11	#053105861	FEB.	010-0000-0-0000-2700-5600-45-0000	43.31			
		PV-111506	2/11/11	#053105912	JAN. 11	010-0000-0-0000-2700-5600-45-0000	137.73			
		PV-111507	2/11/11	#053105898	JAN. 11	010-0000-0-0000-2700-5600-47-0000	151.83			
		PV-111508	2/11/11	#053105897	JAN. 11	010-0000-0-0000-2700-5600-47-0000	151.83			
		PV-111509	2/11/11	#053105894	JAN. 11	010-0000-0-0000-2700-5600-47-0000	325.22			
		PV-111510	2/11/11	#053105895	JAN. 11	010-0000-0-0000-2700-5600-47-0000	553.20			
		PV-111511	2/11/11	#053105896	JAN. 11	010-0000-0-0000-2700-5600-47-0000	553.22			
		PV-111512	2/11/11	#053105878	JAN. 11	010-0000-0-0000-2700-5600-47-0000	32.84	7,874.55	7,874.55	
<b>Total Accounts Payable:</b>							173,201.85	173,201.85	173,201.85	


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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 2/15/2011 at 9:26 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	10,248,213.43	73,889.60	0.00	0.00	10,174,323.83
130	266,221.27	99,312.25	0.00	0.00	166,909.02

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$173,201.85 except as noted here below.

  
 Authorizing Signature  
 Date 2/15/11

\_\_\_\_\_  
 Authorizing Signature  
 Date

Date Paid: 2/8/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
010001	ACADEMI AWARDS &	PO-110128	2/3/11	#1381		010-0000-0-0000-2700-4300-45-0000	67.43			
		PO-110176	2/3/11	#1380		010-3010-0-1110-2495-4300-47-0000	48.94			
		PO-110635	2/3/11	#1552		010-0000-0-0000-2700-4300-47-0000	244.69	361.06	361.06	
014426	AIR EXHAUST CO., INC.	PV-111456	2/7/11	62247,340015 +1		130-5310-0-0000-3700-5800-45-0000	673.00	673.00	673.00	
017206	AIR EXHAUST CO., INC.	PV-111457	2/7/11	#62327		130-5310-0-0000-3700-5800-47-0000	645.00	645.00	645.00	
018414	ALL-VALLEY FENCE &	PV-111433	2/4/11	11225		010-8150-0-0000-8110-5600-43-0000	435.00	435.00	435.00	
015894	APPLIED INDUSTRIAL	PV-111434	2/4/11	84638501		010-8150-0-0000-8110-4390-43-0000	22.57	22.57	22.57	
019781	AT&T	PV-111418	2/3/11	352-0344 DIST		010-0000-0-0000-7200-5900-44-0000	126.04			
		PV-111419	2/3/11	336-4580 DOHS		010-0000-0-4110-2700-5900-46-6390	12.29			
		PV-111420	2/3/11	336-4540 FRC		010-5640-0-8100-8200-5900-43-0000	74.78			
		PV-111421	2/3/11	352-9772 FRC		010-5640-0-8100-8200-5900-43-0000	68.12			
		PV-111422	2/3/11	336-4470 MAIN		010-8150-0-0000-8110-5900-43-0000	34.08			
		PV-111423	2/3/11	336-4479 TRAN		010-7230-0-0000-3600-5900-43-0000	29.82			
		PV-111424	2/3/11	352-7571 TECH		010-0000-0-0000-7700-5900-43-0000	15.48	360.61	360.61	
010253	BLACKMAN PLUMBING	PV-111435	2/4/11	11-50573		010-8150-0-0000-8110-5800-43-0000	279.00	279.00	279.00	
019265	BLICK ART MATERIALS	PO-110604	2/3/11	#9192370		010-0000-0-1435-1000-4300-47-0000	386.68	386.68	386.68	
018404	CAL-TEST INC.	PV-111459	2/8/11	#2011-45853		010-7230-0-0000-3600-5850-43-0000	487.45	487.45	487.45	
018943	CARO, CARLOS	PV-111455	2/7/11	DEBATE TEAM		010-3060-1-7110-1000-4300-43-0000	12.45	12.45	12.45	
018377	CDW GOVERNMENT, INC.	PO-110622	2/8/11	#WGF3317		010-0000-0-0000-8110-4390-43-0000	829.19	829.19	829.19	
020132	COMPUTER USING	PO-110696	2/7/11	ARMANDO CORONA		010-4047-0-1110-1000-5200-45-0000	245.00	245.00	245.00	
013966	COSTCO	PV-111436	2/4/11	25311		010-0000-0-1110-1000-4300-43-6091	185.30			
		PV-111437	2/4/11	25320		010-0000-0-1369-1000-4300-47-0000	49.97			
		PV-111438	2/4/11	25315		010-3010-0-1110-1000-4300-47-0000	133.65	368.92	368.92	
018963	COUNTY MOTOR PARTS	PV-111460	2/8/11	january 11		010-7230-0-0000-3600-4360-43-0000	197.06			
			2/8/11	january 11		010-7230-0-0000-3600-4360-43-0000	102.39			
			2/8/11	january 11		010-7240-0-5770-3600-4360-43-0000	56.81	356.26	356.26	
020076	CUHSD NUTRITION	PO-110680	2/3/11	SNACKS/MEALS		010-0000-0-1110-1000-4300-43-6091	373.36	373.36	373.36	
010996	CUHSD-REVOLVING CASH	PV-111452	2/7/11	REIMBURSEMENT		010-3060-0-7110-1000-5800-43-0000	300.00			

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Date Paid: 2/8/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
010996	CUHSD-REVOLVING CASH	PV-111452	2/7/11	REIMBURSEMENT		010-7230-0-0000-3600-5890-43-0000	18.00			
			2/7/11	REIMBURSEMENT		010-0000-0-0000-7200-5901-44-0000	13.23			
			2/7/11	REIMBURSEMENT		010-3010-0-1110-1000-5800-45-0000	1,000.00			
			2/7/11	REIMBURSEMENT		010-0000-0-0000-7200-5200-44-0000	20.00			
			2/7/11	REIMBURSEMENT		010-3060-0-7110-1000-4300-43-0000	56.56			
			2/7/11	REIMBURSEMENT		010-0000-0-0000-2700-5600-45-0000	60.00			
			2/7/11	REIMBURSEMENT		010-0000-0-1303-4100-5200-47-0000	275.00	1,742.79	1,742.79	
014799	DB PUMP AND SUPPLY	PV-111439	2/4/11	307837		010-0000-0-0000-8200-4380-43-0000	185.49	185.49	185.49	
019661	DE LAGE LANDEN	PV-111440	2/4/11	8519290		010-0000-0-4110-2700-5600-46-6390	1,240.70			
		PV-111441	2/4/11	8519306		010-0000-0-0000-2700-5600-47-0000	1,494.23			
016787	DELL MARKETING L.P.	PO-110530	2/3/11	XF6XD2992, +2		010-3550-0-1110-1000-4400-47-0000	4,670.66	2,734.93	2,734.93	
		PO-110578	2/3/11	XF6WKX7M3		010-0000-0-0000-7700-4300-43-0000	1,076.30	5,746.96		
016787	DELL MARKETING L.P.	PO-110649	2/3/11	XF7112M18	*	010-0000-0-0000-7700-5800-43-0000	7,289.73	7,289.73	13,036.69	
010262	EL CENTRO, CITY OF	PV-111463	2/8/11	JANUARY 11		010-0000-0-0000-8200-5503-44-0000	103.02			
			2/8/11	JANUARY 11		010-5640-0-8100-8200-5503-43-0000	31.38			
			2/8/11	JANUARY 11		010-0000-0-0000-8200-5503-45-0000	773.11			
			2/8/11	JANUARY 11		010-0000-0-3200-8200-5503-46-0000	216.39			
			2/8/11	JANUARY 11		010-0000-0-4110-8200-5503-46-6390	216.39			
			2/8/11	JANUARY 11		010-0000-0-0000-8200-5503-47-0000	729.22			
			2/8/11	JANUARY 11		010-7230-0-0000-8200-5503-43-0000	39.85			
			2/8/11	JANUARY 11		010-0000-0-0000-8200-5503-43-0000	39.85	2,149.21	2,149.21	
011591	ELMS EQUIPMENT RENTAL	PV-111464	2/8/11	#2081162-0001 JAN.		010-0000-0-0000-8200-5600-43-0000	231.99			
			2/8/11	#2081162-0001 JAN.		010-8150-0-0000-8110-5600-43-0000	231.99	463.98	463.98	
012224	EMPIRE SOUTHWEST	PV-111442	2/4/11	2628865		010-8150-0-0000-8110-4390-43-0000	197.01	197.01	197.01	
020118	FASTENAL	PV-111465	2/8/11	JANUARY 11		010-8150-0-0000-8110-4390-43-0000	97.11	97.11	97.11	
019767	FRUTH GROUP INC.	PV-111443	2/4/11	8512377		010-0000-0-3200-2700-5600-46-0000	482.38	482.38	482.38	
020192	HODGES, JOHN	PO-110671	2/3/11	PIANO TUNING		010-0000-0-1520-1000-5800-45-0000	75.00			
			2/3/11	PIANO TUNING		010-0000-0-1521-1000-5800-45-0000	75.00	150.00	150.00	

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ACCOUNTS PAYABLE PRELIST

Date Paid: 2/8/2011

APY500

2/8/2011

11:03 AM

\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
015715	HOLIDAY INN	PO-110689	2/7/11	CONF #69027067		010-7220-0-1566-1000-5200-47-0000	539.12	539.12	539.12	
017821	HOME DEPOT CREDIT	PV-111466	2/8/11	JANUARY 11		010-0000-0-0000-7700-4300-43-0000	59.59			
019884	IMP CO PUBLIC HEALTH	PV-111461	2/8/11	JANUARY 11		010-8150-0-0000-8110-4390-43-0000	113.20	172.79	172.79	
019884	IMP CO PUBLIC HEALTH	PV-111462	2/8/11	# IN0009144		130-5310-0-0000-3700-5800-45-0000	91.28	91.28		
010290	IMPERIAL IRRIGATION	PV-111425	2/8/11	# IN0009145	*	130-5310-0-0000-3700-5800-47-0000	128.00	128.00	219.28	
			2/3/11	50044293 CUHS		010-0000-0-0000-8200-5502-45-0000	1,427.20			
			2/3/11	50044293 CUHS		130-5310-0-0000-8200-5502-45-0000	702.95			
			2/3/11	CUHS (15)		010-0000-0-0000-8200-5502-45-0000	24,037.63			
			2/3/11	50044355 FRC		010-5640-0-8100-8200-5502-43-0000	268.07			
			2/3/11	50093691 (SHS)		010-0000-0-0000-8200-5502-47-0000	7,878.86			
			2/3/11	50093691 (SHS)		130-5310-0-0000-8200-5502-47-0000	2,626.29			
018261	IMPERIAL SECTION CATA	PV-111429	2/3/11	SHS (4)		010-0000-0-0000-8200-5502-47-0000	20,333.22	57,274.22	57,274.22	
011111	IMPERIAL STORES	PO-110674	2/3/11	CATA DUES-SHS		010-0000-0-1365-1000-5300-47-0000	30.00	30.00	30.00	
			2/4/11	Jan 2011		010-8150-0-0000-8110-4390-43-0000	453.11			
010294	IMPERIAL VALLEY PAINT	PV-111445	2/4/11	110596		010-0000-0-1300-4200-4300-47-0000	210.82	663.93	663.93	
014369	IMPERIAL VALLEY PRESS	PV-111446	2/4/11	Jan. 2011		010-8150-0-0000-8110-4390-43-0000	272.03	272.03	272.03	
010750	IVC EOA WORK STUDY	PV-111469	2/8/11	JANUARY 11		010-0000-0-0000-7200-5840-44-0000	1,424.40	1,424.40	1,424.40	
			2/8/11	CHAVEZ-PEREZ,		010-0000-0-0000-2700-5800-45-0000	311.27			
019996	JAUREGUJ, ALLISON	PV-111468	2/8/11	CABRERA, MCCLAREN		010-0000-0-0000-2700-5800-47-0000	294.35	605.62	605.62	
010380	KAMAN INDUSTRIAL	PV-111458	2/8/11	CREDENTIALING		010-0000-0-0000-7200-5800-44-0000	591.00	591.00	591.00	
012771	KENNEDY`S FOR TIRES	PV-111447	2/4/11	344140		010-7230-0-0000-3600-4360-43-0000	77.71	77.71	77.71	
019457	LA BRUCHERIE IRRIGATION	PV-111470	2/8/11	#C-182206 JAN. 11		010-7230-0-0000-3600-4360-43-0000	78.65	78.65	78.65	
017015	LESLIE`S POOL SUPPLIES	PV-111471	2/8/11	JANAURY 11		010-0000-0-0000-8200-4380-43-0000	396.64	396.64	396.64	
019904	MAGIN, JEFF	PV-111448	2/4/11	652-40083		010-8150-0-0000-8110-4390-43-0000	22.60	22.60	22.60	
011833	MCNEECE BROS. OIL	PV-111453	2/7/11	WASC TRAINING		010-0000-0-0000-2700-5200-45-0000	120.71	120.71	120.71	
			2/4/11	4325 Jan.		010-7230-0-0000-3600-4361-43-0000	5,283.14			
			2/4/11	4325 Jan.		010-7230-0-0000-3600-4361-43-0000	430.25			
			2/4/11	4325 Jan.		010-0000-0-1110-1000-4361-43-6091	173.21			

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Date Paid: 2/8/2011

\*\*\* FINAL \*\*\*

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
011833	MCNEECE BROS. OIL	PV-111449	2/4/11	4325 Jan.		010-8150-0-0000-8110-4361-43-0000	1,601.96			
			2/4/11	4325 Jan.		010-0000-0-1411-1000-4361-47-0000	25.45			
			2/4/11	4325 Jan.		010-7091-0-1110-1000-4361-46-0000	33.23			
			2/4/11	4325 Jan.		010-0000-0-0000-2700-4361-45-0000	22.20			
			2/4/11	4325 Jan.		010-0000-0-3200-2700-4361-46-0000	22.19			
			2/4/11	4325 Jan.		010-0000-0-0000-2700-4361-47-0000	22.20			
			2/4/11	4325 Jan.		010-7240-0-5770-3600-4361-43-0000	2,230.42	9,844.25	9,844.25	9,844.25
019342	NOUJAIM, NABIL	PV-111432	2/3/11	MILEAGE 1/11		010-0000-0-0000-3150-5200-44-0000	188.70	188.70	188.70	188.70
010314	OFFICE SUPPLY COMPANY	PO-110012	2/8/11	#438217-0		010-0000-0-0000-2700-4350-45-0000	962.94			
		PO-110312	2/8/11	#437970-0		010-0000-0-0000-2700-4300-47-0000	42.69			
020159	RABOBANK VISA CARD	PV-111472	2/8/11	JANUARY 11		010-0000-0-0000-7200-4300-44-0000	533.41	1,539.04	1,539.04	1,539.04
020178	RABOBANK VISA CARD	PV-111473	2/8/11	JANUARY 11		010-0000-0-0000-7200-5200-44-0000	66.05	66.05	66.05	66.05
010021	REFRIGERATION SUPPLIES	PV-111474	2/8/11	JANUARY 11		010-8150-0-0000-8110-5200-43-0000	84.11	84.11	84.11	84.11
017852	RENAISSANCE LEARNING	PV-111450	2/4/11	Jan 2011		010-8150-0-0000-8110-4390-43-0000	1,392.28	1,392.28	1,392.28	1,392.28
019377	RUBIO, RAMON JESUS	PO-110686	2/7/11	ESP4211929-0553T		010-3010-0-1110-1000-5800-45-0000	179.00	179.00	179.00	179.00
		PV-111431	2/3/11	CLASS/TEXT BOOK		010-3011-0-1560-1000-5800-45-0000	525.00			
			2/3/11	CLASS/TEXT BOOK		010-3011-0-1560-1000-5800-45-0000	29.95	554.95	554.95	554.95
017902	SAN DIEGO FRICTION	PV-111475	2/8/11	#3007192 JAN. 11		010-7240-0-5770-3600-4360-43-0000	116.71	116.71	116.71	116.71
018182	SEHI COMPUTER	PO-110577	2/3/11	#I00061799		010-0000-0-0000-7700-4400-43-0000	4,128.15			
		PO-110587	2/3/11	#I00061910		010-3550-0-1110-1000-4300-47-0000	532.21			
		PO-110593	2/3/11	#I00061803		010-0000-0-0000-7700-4300-43-0000	221.29			
		PO-110615	2/3/11	#I00061929		010-3010-0-1110-1000-4300-47-0000	407.05	5,288.70	5,288.70	5,288.70
015064	SHIFFLER EQUIPMENT	PO-110657	2/8/11	#1102711800		010-0000-0-0000-8110-4390-43-0000	1,959.25	1,959.25	1,959.25	1,959.25
017481	SISC III	PV-111430	2/3/11	FEBRUARY		010-0000-0-0000-0000-9524-43-0000	162,879.23	162,879.23	162,879.23	162,879.23
015544	SOUTHWEST H.S. STUDENT	PO-110679	2/3/11	#10-015		010-6378-0-1110-1000-5200-47-0000	337.06	337.06	337.06	337.06
017872	STAPLES BUSINESS	PO-110590	2/8/11	#3149302116		010-3010-0-1110-1000-4300-45-0000	76.51			
			2/8/11	#3149302117		010-3010-0-1110-1000-4300-45-0000	30.43			
		PO-110647	2/8/11	#3149302118		010-3060-0-7110-1000-4300-43-0000	216.87	323.81	323.81	323.81

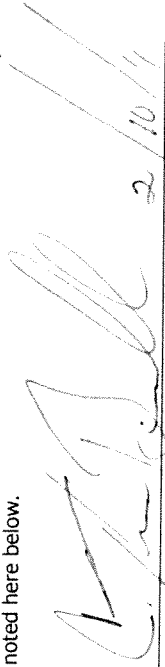
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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
020049	VENEGAS, GILBERT	PV-111451	2/7/11	MILEAGE 1/11		130-5310-0-0000-3700-5200-45-0000	50.29			
019620	VIZCAINO, ANA L.	PV-111454	2/7/11	MILEAGE 1/11		130-5310-0-0000-3700-5200-47-0000	50.28	100.57	100.57	
017948	WALL STREET JOURNAL	PO-110253	2/7/11	DEBATE TEAM		010-3060-1-7110-1000-4300-43-0000	21.08	21.08	21.08	
019256	WILLIAMS SCOTSMAN INC.	PV-111476	2/3/11	091710772312		010-0000-0-1555-1000-4300-45-0000	99.00	99.00	99.00	
		PV-111477	2/8/11	#95487959		250-0000-1-0000-8700-5600-43-0000	501.00			
		PV-111478	2/8/11	#95487960		250-0000-1-0000-8700-5600-43-0000	501.00			
		PV-111479	2/8/11	#95487961		250-0000-1-0000-8700-5600-43-0000	501.00	1,503.00	1,503.00	
012225	XEROX CORPORATION	PV-111479	2/8/11	#053105908 JAN. 11		010-0000-0-0000-7700-5600-43-0000	134.35	134.35	134.35	
<b>Total Accounts Payable:</b>							276,174.98	276,174.98	276,174.98	

District APY Cash Verification as of 2/8/2011 at 11:03 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	10,412,600.64	269,704.89	0.00	1,689.36	10,141,206.39
130	179,078.06	4,967.09	0.00	0.00	174,110.97
250	178,081.47	1,503.00	0.00	0.00	176,578.47

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$276,174.98 except as noted here below.

 2/10/11

\_\_\_\_\_  
 Authorizing Signature      Date

\_\_\_\_\_  
 Authorizing Signature      Date



## PERSONNEL REPORT

**PAYROLL WARRANTS - #9B February 28, 2011**

CERTIFICATED	(263)	\$1,506,414.78
CLASSIFIED	(220)	\$ 533,550.67
STUDENTS	( 9)	\$ 3,288.00
<b>TOTAL</b>	<b>(492)</b>	<b>\$ 2,043,253.45</b>

**#7A March 10, 2011 Special Regular**

CERTIFICATED	( 5)	\$ 524.00
CLASSIFIED	( 6)	\$ 2,387.50
STUDENTS	( 0)	\$
<b>TOTAL</b>	<b>( 11)</b>	<b>\$ 2,911.50</b>

**INFORMATION / ACTION ITEMS:**

1. **CERTIFICATED EMPLOYMENT FOR 2011-2012 SCHOOL YEAR:**  
 HOBBS, MICHAEL – English Teacher/Head Varsity Football Coach, CUHS  
 THORP, BRAD – Theatre Technician/Beginning Band, SHS  
 TATUM, AMANDA – Culinary Arts Teacher, SHS  
 TAYLOR, REBECCA – Art Teacher, CUHS
  
2. **CERTIFICATED EMPLOYMENT – SUBSTITUTES/ADULT EDUCATION TEACHERS:**
  
3. **CERTIFICATED EMPLOYMENT - SUPPLEMENTAL ASSIGNMENTS:**  
SPRING COACHES – CUHS 2/19 – 5/19/2011  
 MARTIN, GENE –Head Varsity Baseball  
 FUSI, TRAVIS –Head Varsity Softball  
 GUZMAN, MARISSA –Assist. Varsity Softball  
 TUDOR, TRAVIS –Freshman Softball  
 BRIGGS, JOHN –Boys Golf  
 SHANE, RON –Head Track Coach  
 SEAMAN, CHONDRA –Head Swimming  
 WILLIAMS, DAN –Boys Tennis  
SPRING COACHES –SHS 2/19 – 5/19/2011  
 ESCALERA, AJ –Head Boys Golf  
 PINEIRO, GENARO –Head Boys Tennis  
 LOPEZ, NIKKI –Head Swimming  
 KERNS, KEVIN –Varsity Softball  
 JIMENEZ, DAVID –Assist. Varsity Softball  
 CORDOVA, ISMAEL –Head JV Softball  
 CORDOVA, LIONEL –Head Frosh Softball  
 REDDEN, MATT –Head JV Baseball

YORK, ROBERT –Head Frosh Baseball  
BIRD, RICHARD –Head Track & Field  
HARRINGTON, ALVIS –Assist. Track & Field  
ELA Curriculum & Assessment Team – SHS 1/24 – 6/3/11  
BONFILS-RONCAL, MICKAELLE  
CADREZ, BETSY  
HOOD, AJALEE  
LABRUCHERIE, SHIRLEY

**3. CERTIFICATED EMPLOYMENT - SUPPLEMENTAL ASSIGNMENTS CON'T:**

ELA Curriculum & Assessment Team – CUHS 1/24 – 6/3/11

BURT, MARILYN

FUSI, TRAVIS

PUTNAM, DARCEL

RODRIGUEZ, ANABEL

6<sup>th</sup> Period Assignments –Jan. 4 – June 3, 2011 – SHS

SWEARINGEN, MIKE –Social Science

**4. CLASSIFIED EMPLOYMENT:**

GONZALEZ, JOE –Maintenance/Custodian, Dist. Wide 03-07-11

**5. CLASSIFIED HOURLY EMPLOYMENT – SUPPLEMENTAL ASSIGNMENTS:**

DELAMORA, EDDIE –Migrant Work Study Student, SHS 02-15-11

BORJORQUEZ, EMMA –2 hr. Food Service Assist. I, CUHS 02-22-11

DAVALOS, MARIA –Relief Food Service, Dist. Wide 02-22-11

JACKSON, NANCALINA –3 hr. Food Service Assist. I, CUHS 02-22-11

LUNA, DULCE –Substitute Bus Attendant, Transportation 02-22-11

DAVALOS, MARIA –Relief Food Service Assist. I, Dist. Wide 02-23-11

RAMIREZ, MARICRUZ –Substitute Bus Attendant 02-23-11

**6. CLASSIFIED RESIGNATION / SEPARATIONS:**

GOMEZ, MAGDALENO P. –Bus Driver, Transportation 06-03-11

MERAZ, MARIA E. –Sp. Ed. Instructional Aide, SHS 06-03-11

SILVAS, CATALINA –Food Service Assist. II, SHS 06-03-11

**7. CERTIFICATED RESIGNATION/SEPARATIONS – SUPPLEMENTAL ASSIGNMENTS:**

HAWORTH, DENNIS –ROP Computer Repair, CUHS 06-03-11

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde, Superintendent  
**SUBJECT:** **REQUEST TO DECLARE PERSONAL PROPERTY SURPLUS  
AND AUTHORIZATION TO DONATE**

**ACTION**

**BACKGROUND:**

Pursuant to Education Code EC 17545, Article 14 Sale of Personal Property, The governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. Public notice shall be posted in at least three public places in the district for not less than two weeks, or by publication for at least once a week for two weeks in a newspaper in the district and having general circulation. Please see attached lists.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

If the board, by a unanimous vote to those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of on order of any employee of the district empowered for that purpose by the board. (Ed Code 17546)

**FINANCIAL IMPLICATIONS:**

After sale of the personal property as surplus the funds will be placed back into the general fund as revenue.

**ACTION REQUESTED:**

The Superintendent recommends the Board to declare the personal property listed on the attached lists as Surplus. Two of the items declared insufficient value and authorize administration to dispose of as appropriate. The third item has minimal value and authorize administration to attempt to sell and if not successful dispose of as appropriate.

**ACTION:**    **MOTION:** \_\_\_\_\_    **SECOND:** \_\_\_\_\_  
                 **AYES:**        \_\_\_\_\_    **NOES:**        \_\_\_\_\_  
                 **ABSTENTIONS:** \_\_\_\_\_

Untitled

From: Frank Tamayo  
Date: 2-28-2011  
Subject: Forklifts

Dr. Budde,

Here is the information regarding the three forklifts we have in the district. I recommend to move to add these to our surplus list.

1. Forklift Make TCM Model No. FG30N7, Serial No. 44430839. Rated at 6000 lbs. This forklift is currently at SHS parked in the back which was being used for parts. This forklift is no longer operable.
2. Forklift make TCM, Model No. FG30n7, Serial No. 44430446, rated at 6000 lbs. Location is at SHS. compound area.
3. Forklift Make TCM Model No. FG23N7, Serial No. 55600718, rated at 4000 lbs. Location is at Central Union High School. compound area.

Thank you,

Frank Tamayo  
Interim Facilities and Grounds Supervisor  
760-427-5602

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011  
**TO:** C. Thomas Budde, Superintendent  
**FROM:** Merritt Merten, Accountant  
**SUBJECT:** **APPROVE THE PROPOSED AUDIT CONTRACT FOR JUNE 30, 2011**

**ACTION**

**BACKGROUND:**

Education Code 41020 details the requirements of the school district annual audit, and reads, in part; "If the governing board of a local educational agency (ICOE) has not provided for a audit of the books and accounts of the local educational agency by April 1, the county superintendent of school having jurisdiction over the local educational agency shall provided for the audit of each local educational agency." The audit contract with Wilkinson Hadley King and Co. LLP came to an end this fiscal year. The Imperial County Office of Education gave districts the option of continuing with their existing audit service contract or selecting from the solicited proposals received from audit firms interested in providing audit services. Central Union High School District elected to choose a one year contract with Wilkinson Hadley King and Co. LLP for audit period commencing July 1, 2010 and ending June 30, 2011.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

Exclusive of extra work and services, a fee in the sum of, and not to exceed, \$11,600

**ACTION REQUESTED:**

The Superintendent requests the board approve audit contract with Wilkinson Hadley King and Co. LLP for the audit period commencing July 1, 2010 and ending June 30, 2011.

**ACTION:**    **MOTION:** \_\_\_\_\_    **SECOND:** \_\_\_\_\_  
                  **AYES:**        \_\_\_\_\_    **NOES:**        \_\_\_\_\_  
                  **ABSTENTIONS:** \_\_\_\_\_

**CONTRACT FOR ANNUAL AUDIT  
OF K-12 SCHOOL DISTRICTS**

**CENTRAL UNION HIGH SCHOOL DISTRICT**

This contract entered into this 8th day of March, 2011 between Central Union High School District of Imperial County, California, hereinafter called the District and Wilkinson Hadley King & Co. LLP hereinafter called the Accountant, witnesses that the parties hereto do mutually agree as follows:

Article 1. **EMPLOYMENT OF ACCOUNTANT:** The District, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of all funds and of the books and accounts of the District.

Article 2. **SCOPE OF AUDIT:** The audit shall include all funds of the District including the student body and cafeteria funds and accounts, and any other funds under the control or jurisdiction of the District.

Article 3. **AUDIT PERIOD:** The audit shall cover the period of the 2010-11 school year, to wit, the period commencing July 1, 2010, and ending June 30, 2011.

Article 4. **VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES:** The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the District.

Article 5. **AUDIT PROCEDURES:** The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled Standards and Procedures for Audits of California Local Educational Agencies (Audit Guide). The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. **FORM AND CONTENTS OF REPORT:** The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the District in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the District authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the District first having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence March 1, 2011, or as soon thereafter as the District may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the District not later than December 15, 2011. The Accountant will furnish the school district copies of the audit in sufficient number for distribution to each member of the governing board plus 10 copies for the District's chief administrative officer and shall mail one copy to each of the following: County Superintendent of Schools, State Department of Education, State Department of Finance, County Clerk, and County Auditor and Controller.

Article 10. THE ACCOUNTANT FEES: The District agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed, \$11,600. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the per diem rate set forth in the audit proposal.

Article 11. PAYMENT: Payment of ninety percent of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountant shall furnish the District on demand an itemized statement of the audit costs, if requested. The final ten percent of the value of work done under this contract shall be made after certification by the State Controller that the audit report conforms to the reporting provisions of the Audit Guide. Provision is hereby made to withhold fifty percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report by the same firm or individual failed to be certified as conforming to reporting requirements of the State Controller's Audit Guide.

Article 12. TERMINATION: The District hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the District, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the District, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract. Some audit work may be performed by non certified partners of the firm.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the District.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 15. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the District to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King & Co. LLP  
Accountant

By   
P. Robert Wilkinson, Partner

Dated: January 24, 2011

Central Union High School District of  
Imperial County, California

By \_\_\_\_\_

Approved by the Governing Board

On March 8, 2011



**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde, Superintendent  
**SUBJECT:** ACCEPTANCE OF DONATIONS TO THE DISTRICT

**ACTION**

**BACKGROUND:**

Pursuant to Board Policy 3290, the Board of Trustees must accept any bequest or gift of money or property on behalf of the district. Administration is recommending the approval of the attached items as suitable donations.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

None

**ACTION REQUESTED:**

The Superintendent requests the Board approve the donation of a disassembled Jaguar engine from Michael Cruz to the CUHS Automotive Program.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
**AYES:** \_\_\_\_\_      **NOES:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_

**Central Union High School District**  
**Request for Board Acceptance**  
**Gift or Donation**

Date: 2-25-11

Donated to: Central High School -

Donor's Name: Michael Anthony Cruz

Donor's Address: 3295 Rim Road  
Yorba Linda, CA 92886

**Description of Donation**

Section A (Equipment, Material or Supplies)			
Item Description	New/Used	Model #/ Serial #	** Est. Value
Dissassembled	Used		2,100
Juvar en bike			

Section B (Monetary Donation)		
Purpose for Which Given	Budget Code	Amount

\*\* The estimated value of section A is the responsibility of the donor

Donor's Signature: M Anthony Cruz Date: 2-25-11

Received by: M Slane Date: 2-25-11

Title: \_\_\_\_\_

Safety Check: \_\_\_\_\_  
 (Name of person/company who completed safety check) (Date)

# ***ACTION ITEMS***

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** **APPROVAL OF PROPOSAL FOR THE PURCHASE OF TWO (2) FORKLIFTS FROM OTAY MESA SALES, INC.**

**ACTION**

**BACKGROUND:**

Attached.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

**ACTION REQUESTED:**

The Superintendent recommends the Board approve the proposal for the purchase of two (2) YALE forklifts from Otay Mesa Sales, Inc. in the amount of \$21,750.00.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                 **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                 **ABSTENTIONS:**      \_\_\_\_\_



OTAY MESA SALES, INC.

1596 RADAR ROAD  
 SAN DIEGO, CA 92154  
 (619) 671-1020  
 FAX: (619) 671-0353

# PRICE QUOTATION

DATE	QUOTE NO.
2/4/2011	2028

CENTRAL UNION HIGH SCHOOL DIST FRANK TAMAYO 1001 HOPE AVENUE EL CENTRO, CA 92243

P.O. NO.	TERMS	VALID UNTIL
	CHECK	2/4/2011

ITEM	DESCRIPTION	AMOUNT
12695-R	YALE FORKLIFT. PROPANE. PNEUMATIC. MODEL- GLP050VXEUSE084. S/N- B875B02625C.	10,000.00
PARTS.	YALE FORKLIFT. 5,000 LB., PROPANE, SIDE SHIFT, 3 STAGE. MODEL- GLP050VXSE084. S/N- B875808114D. INCLUDES DELIVERY IN EL CENTRO, CA.	10,000.00
SOLD AS-IS. NO WARRANTY.		(8.75%) \$1,750.00
<b>TOTAL</b>		<b>\$21,750.00</b>



# JOHNSON LIFT / HYSTER

**ANAHEIM**  
3650 E Miraloma Ave.  
Anaheim, CA 92806  
(714) 630-6161

**INDUSTRY**  
2600 S Peck Rd.  
City of Industry, CA 91749  
(562) 692-9311

**OXNARD**  
1061 S. Industrial Ave.  
Oxnard, CA 93030  
(805) 487-7572

**RIVERSIDE**  
1360 Citrus Ave.  
Riverside, CA 92507  
(909) 276-0228

**SAN DIEGO**  
7227 Carroll Rd.  
San Diego, CA 92121  
(858) 566-4181

**Quote No :** EC H50FT 5000# Capacity 00184  
**Date :** Tuesday, January 27, 2011

**Quantity:** (1)  
**Type:** used 03

**Terms:** Net On Invoice  
**Delivery:** Will Advise FOB Delivered

**Quote To :**

**Customer :** Central Union High School Dist.  
351 W Ross Ave  
El Centro, CA 92243-6605  
(760)336-4500

**SHIP TO : Same**

We are pleased to submit the following quotation for your consideration

**Total Equipment And Accessories (NOT INCLUDING TAX)**

**\$ 10,000.00 ea.**

ACCEPTED BY SELLER:

NAME Eric Carnes TITLE Sales 1/27/11

(This Quotation shall become a contract only upon signature by the Sales Manager or Seller at its business offices. Price valid 45 days from quote date)

QUOTATION SUBMITTED BY: [Signature]  
(Eric Carnes)

ACCEPTED BY BUYER: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

(SIGNATURE OF AUTHORIZED OFFICER OR REPRESENTATIVE REQUIRED)

\* A 20% restocking fee will be assessed for all cancelled orders

When Operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-road Diesel Vehicle Regulation. It herefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information please visit the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>

# JOHNSON LIFT / HYSTER



**ANAHEIM**  
3650 E Miraloma Ave.  
Anaheim, CA 92806  
(714) 630-6161

**INDUSTRY**  
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City of Industry, CA 91749  
(562) 692-9311

**OXNARD**  
1061 S. Industrial Ave.  
Oxnard, CA 93030  
(805) 487-7572

**RIVERSIDE**  
1360 Citrus Ave.  
Riverside, CA 92507  
(909) 276-0228

**SAN DIEGO**  
7227 Carroll Rd.  
San Diego, CA 92121  
(858) 566-4181

**Quote No :** EC H50FT 5000# Capacity  
**Date :** Tuesday, January 23, 2011

**Quantity:** (1)  
**Type:** used 03

**Terms:** Net On Invoice  
**Delivery:** Will Advise FOB Delivered

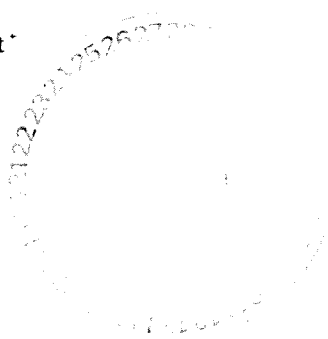
**Quote To :**  
**Customer :** Central Union High School Dist.  
351 W Ross Ave  
El Centro, CA 92243-6605  
(760)336-4500

**SHIP TO : Same**

We are pleased to submit the following quotation for your consideration

**Basic Model: (1) Hyster H50XM 5000# Capacity, Pneumatic Tire Internal Combustion**

- Configuration** XM
- Engine** Mazda 2.2L LPG - EPA Emissions Compliant
- Transmission** 1-Speed DuraMatch Electronic with Drum Brakes
- UL Approval** UL Classification LP
- Directional Control** Left Hand Directional Lever
- Inch Brakes** Single Pedal
- Radiator** Heavy Duty Anti-Clog
- Mast (Series L177)** 3-Stage Full Free-Lift MFH 189.0" OALH 84.0" FL 60.0"
- Integral Sideshift** 42.0" Wide - Hook Type
- Forks** Standard Taper - Class II Length 42" Width 3.9" Thick 1.6"
- Group** 1 Aux Function - 3 Stage Full Free Lift Mast - Internal
- Hydraulic Controls** Cowl Mounted Mechanical Levers
- Mast Tilt Restriction** 6 Deg F/6 Deg B
- Tread** Wide - 52.0" OAW
- Drive Tires** 7.00 x 12 - Single Solid - Pneumatic Shaped (Pair)
- Steer Tires** 6.00 x 9 - Solid - Pneumatic Shaped (Pair)
- Seat** Non-Suspension - Vinyl
- Hood** Non-Vented
- Overhead Guard** 85" Overall Height
- Control Valve** 3-Function (1 Aux) For Non-Clamping Attachments
- Strobe Light** Amber Strobe - Key Actuated - Does Not Increase Height \*
- Lights** 2 Front and 1 Rear Halogen Worklights
- LPG Tank Bracket** Swing-Out
- LPG Tank** 33.5# Steel with Auxiliary Fill Valve
- Air Cleaner** High Air Intake
- Exhaust** Counterweight Rear
- Steering Wheel** With Spinner Knob
- Key Switch** Keyswitch Start
- Monitoring System** Standard System Monitoring
- Special Shipping** Mast Not Removed for Shipment
- Language** English
- Warranty** 30 days



Back-up Alarm - Reverse Operated, Self Adjusting

February 7, 2011  
Central Union High School District  
351 Ross Ave.  
El Centro, Calif. 92243

We are pleased to quote the following,

Qty. 1 Used Toyota L/P Powered Forklift  
Model – 7FGU25  
Serial – 61849  
Lift Capacity – 5,000lbs. @ 24" Load Center  
Forks – 42"  
Sideshifter  
Max. Fork Height – 189"  
Mast – 3-Stage  
Backup Alarm  
Strobe Light  
Headlights  
Fire Extinguisher  
Tires – Solid Pneumatic, Front and Rear  
Rear View Mirrors  
Horn  
L/P Tank  
Hourmeter Reading – 10,049  
Stock – STR-339

Sell Price - \$13,800.00 plus applicable sales tax

TOYOTALIFT INC.

C.U.H.S. DISTRICT

-----  
Joe Barker

-----  
Accepted By





February 7, 2011  
Central Union High School District  
351 Ross Ave.  
El Centro, Calif. 92243

We are pleased to quote the following,

Qty. 1 Used Toyota L/P powered Forklift  
Model – 7FGU25  
Serial- 66769  
Lift Capacity – 5,000lbs. @24" Load Center  
Forks – 42"  
Sideshifter  
Max. Fork Height – 189"  
Mast – 3-Stage  
Backup Alarm  
Strobe Light  
Headlights  
Fire Extinguisher  
Tires – Solid Pneumatic, Front and Rear  
Rear View Mirrors  
Horn  
L/P Tank  
Hourmeter Reading – 7,053  
Stock – U1469

Sell Price - \$14,000.00 plus applicable sales tax

TOYOTALIFT INC.

C.U.H.S. DISTRICT

-----  
Joe Barker

-----  
Accepted By



**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde, Ph.D., Superintendent  
**SUBJECT: NOTICE TO CERTIFICATED EMPLOYEE(S)**

**ACTION**

**BACKGROUND:**

Pursuant to Education Code section 44929.21(b), a copy of which is attached, the board is requested to approve giving Notice to Certificated Employee(s) as listed on the notice provided to the Board of Trustees. A copy of Education Code Section 44929.21(b) is attached.

**DISCUSSION / ALTERNATIVE / CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

None

**ACTION REQUESTED:**

The Board is requested to approve giving Notice to Certificated Employee(s) as listed on the notice provided to the Board of Trustees.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                  **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                  **ABSTENTIONS:**      \_\_\_\_\_

## EDUCATION CODE SECTIONS

**44466.** An intern shall not acquire tenure while serving on an internship credential. A person who, after completing a teaching internship program authorized pursuant to this article, is employed for at least one complete school year in a position requiring certification qualifications by the school district that employed the person as an intern during the immediately preceding school year and is reelected for the next succeeding school year to a position requiring certification qualifications shall, at the commencement of the succeeding school year, acquire tenure.

**44911.** Service by a person under a provisional credential shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a permanent employee of a school district.

This section shall not be applicable to teachers granted a one-year emergency credential under the conditions specified in subdivision (b) of Section 44252 and subdivision (h) of Section 44830.

**44929.21.**

(b) Every employee of a school district of any type or class having an average daily attendance of 250 or more who, after having been employed by the district for two complete consecutive school years in a position or positions requiring certification qualifications, is reelected for the next succeeding school year to a position requiring certification qualifications shall, at the commencement of the succeeding school year be classified as and become a permanent employee of the district.

The governing board shall notify the employee, on or before March 15 of the employee's second complete consecutive school year of employment by the district in a position or positions requiring certification qualifications, of the decision to reelect or not reelect the employee for the next succeeding school year to the position. In the event that the governing board does not give notice pursuant to this section on or before March 15, the employee shall be deemed reelected for the next succeeding school year.

This subdivision shall apply only to probationary employees whose probationary period commenced during the 1983-84 fiscal year or any fiscal year thereafter.

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011

**TO:** Board of Trustees

**FROM:** C. Thomas Budde, Ph.D., Superintendent

**SUBJECT: ADOPTION OF BOARD RESOLUTION 03082011-14  
AUTHORIZING REDUCTION OR ELIMINATION OF CERTAIN  
CERTIFICATED SERVICES PURSUANT TO EDUCATION CODE  
SECTIONS 44949 AND 44955**

**ACTION**

**BACKGROUND:**

Pursuant to Education Code sections 44949 and 44955, copies of which are attached, the board is requested to approve reducing or eliminating certain certificated services as listed on the notice to the Board of Trustees for the 2011-2012 school year.

**DISCUSSION / ALTERNATIVE / CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

**ACTION REQUESTED:**

The Superintendent recommends the Board adopt Resolution No. 03082011-14 authorizing the reduction or elimination of certain certificated services and to give the Superintendent direction to provide notices of reduction in hours or service and/or termination of employment to affected certificated employees pursuant to Education Code sections 44949 and 44955.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                 **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                 **ABSTENTIONS:** \_\_\_\_\_

**RESOLUTION FOR REDUCTION OR ELIMINATION  
OF CERTAIN CERTIFICATED SERVICES**  
(Education Code Sections 44949 and 44955)

WHEREAS, Sections 44949 and 44955 of the Education Code require action by the Governing Board in order to reduce or eliminate services and permit the layoff of certificated employees; and,

WHEREAS, the Superintendent of Central Union High School District has recommended to the Governing Board that particular kinds of services be reduced or eliminated no later than the beginning of the 2010-2011 school year; and,

WHEREAS, the Governing Board has determined that a reduction or elimination of particular kinds of services is needed no later than the beginning of the 2011-2012 school year; and,

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements and other permanent vacancies in reducing these services and, in addition to the attrition already assured, finds it necessary to reduce additional particular kinds of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Central Union High School District:

1. That all of the foregoing recitals are true and correct.
2. That because of the financial constraints resulting from revenue being insufficient to maintain the current levels of programs, and necessary program changes resulting therefrom, the Governing Board hereby determines to reduce or eliminate those positions set forth in **Exhibit A**, attached hereto and incorporated by reference herein, listing by level, subject field or classification, and full-time equivalent, those positions which shall be reduced or eliminated no later than the beginning of the 2011-2012 school year.
3. That because of the elimination and reduction of particular kinds of services listed in **Exhibit A** it is necessary to terminate at the end of the 2010-2011 school year certificated employees equal in number to the positions affected in the reduction or elimination of the above-described particular kinds of service.
4. That the seniority and qualifications of some of the employees in the services being reduced or eliminated are such that they have displacement rights by virtue of seniority, and that no employee will be terminated while a less senior employees is retained to render a service which the more senior employee is both certificated and competent to render.

5. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code section 44955 allows the Governing Board to deviate from terminating a certificated employee in order of seniority by virtue of their competence, credential(s), assignment, and the specific needs of the District and its students.
6. That in observing the statutory rights of more senior certificated employees performing services in a subject matter or field identified by the District for reduction or elimination to displace a less senior certificated employee, those more senior certificated employees may displace less senior certificated employees if it is established to the satisfaction of the District that the more senior certificated employee is both competent and credentialed to render the services performed by a less senior certificated employee.
7. That the Superintendent or his designated representative will send appropriate notices to all employees possibly affected by virtue of the reduction and elimination of particular kinds of service.
8. That the action of this Governing Board will not, in any way, be considered to prejudice the rights of certificated employees to whom notice will be given as to Superintendent's consideration of any proposed decision by an administrative law judge in the event a hearing is requested by any employee.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on March 8, 2011, by the following vote:

AYES:

NOES:

ABSENT

Date: \_\_\_\_\_ Governing Board of Central Union High School District

By \_\_\_\_\_  
Secretary of the Governing Board

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**RESOLUTION No. # 03082011-14**

**EXHIBIT A**

**Reduction or Elimination of Particular Certificated Services**

<u>TYPE OF PROGRAM</u>	<u>FTE</u>
Academic Counselor(s)	8

## EDUCATION CODE SECTION 44949

(a) No later than March 15 and before an employee is given notice by the governing board that his or her services will not be required for the ensuing year for the reasons specified in Section 44955, the governing board and the employee shall be given written notice by the superintendent of the district or his or her designee, or in the case of a district which has no superintendent by the clerk or secretary of the governing board, that it has been recommended that the notice be given to the employee, and stating the reasons therefor.

Until the employee has requested a hearing as provided in subdivision (b) or has waived his or her right to a hearing, the notice and the reasons therefor shall be confidential and shall not be divulged by any person, except as may be necessary in the performance of duties. However, the violation of this requirement of confidentiality, in and of itself, shall not in any manner be construed as affecting the validity of any hearing conducted pursuant to this section.

(b) The employee may request a hearing to determine if there is cause for not reemploying him or her for the ensuing year. A request for a hearing shall be in writing and shall be delivered to the person who sent the notice pursuant to subdivision (a), on or before a date specified in that subdivision, which shall not be less than seven days after the date on which the notice is served upon the employee. If an employee fails to request a hearing on or before the date specified, his or her failure to do so shall constitute his or her waiver of his or her right to a hearing. The notice provided for in subdivision (a) shall advise the employee of the provisions of this subdivision.

(c) In the event a hearing is requested by the employee, the proceeding shall be conducted and a decision made in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code and the governing board shall have all the power granted to an agency therein, except that all of the following shall apply:

(1) The respondent shall file his or her notice of defense, if any, within five days after service upon him or her of the accusation and he or she shall be notified of this five-day period for filing in the accusation.

(2) The discovery authorized by Section 11507.6 of the Government Code shall be available only if request is made therefor within 15 days after service of the accusation, and the notice required by Section 11505 of the Government Code shall so indicate.

(3) The hearing shall be conducted by an administrative law judge who shall prepare a proposed decision, containing findings of fact and a determination as to whether the charges sustained by the evidence are related to the welfare of the schools and the pupils thereof. The proposed decision shall be prepared for the governing board and shall contain a determination as to the sufficiency of the cause and a recommendation as to disposition. However, the governing board shall make the final determination as to the sufficiency of the cause and disposition. None of the findings, recommendations, or determinations contained in the proposed decision prepared by the administrative law judge shall be binding on the governing board. Nonsubstantive procedural errors committed by the school district or governing board of the school district shall not constitute cause for dismissing the charges unless the errors are prejudicial errors. Copies of the proposed decision shall be submitted to the governing board and to the employee on or before May 7 of the year in which the proceeding is commenced. All expenses of the hearing, including the cost of the administrative law judge, shall be paid by the governing board from the district funds.

The board may adopt from time to time such rules and procedures not inconsistent with provisions of this section as may be necessary to effectuate this section.

(d) Any notice or request shall be deemed sufficient when it is delivered in person to the employee to whom it is directed, or when it is deposited in the United States registered mail, postage prepaid and addressed to the last known address of the employee.

(e) If after request for hearing pursuant to subdivision (b) any continuance is granted pursuant to Section 11524 of the Government Code, the dates prescribed in subdivision (c) which occur on or after the date of granting the continuance and the date prescribed in subdivision (c) of Section 44955 which occurs after the date of granting the continuance shall be extended for a period of time equal to the continuance.



## EDUCATION CODE SECTION 44955

(a) No permanent employee shall be deprived of his or her position for causes other than those specified in Sections 44907 and 44923, and Sections 44932 to 44947, inclusive, and no probationary employee shall be deprived of his or her position for cause other than as specified in Sections 44948 to 44949, inclusive.

(b) Whenever in any school year the average daily attendance in all of the schools of a district for the first six months in which school is in session shall have declined below the corresponding period of either of the previous two school years, whenever the governing board determines that attendance in a district will decline in the following year as a result of the termination of an interdistrict tuition agreement as defined in Section 46304, whenever a particular kind of service is to be reduced or discontinued not later than the beginning of the following school year, or whenever the amendment of state law requires the modification of curriculum, and when in the opinion of the governing board of the district it shall have become necessary by reason of any of these conditions to decrease the number of permanent employees in the district, the governing board may terminate the services of not more than a corresponding percentage of the certificated employees of the district, permanent as well as probationary, at the close of the school year. Except as otherwise provided by statute, the services of no permanent employee may be terminated under the provisions of this section while any probationary employee, or any other employee with less seniority, is retained to render a service which said permanent employee is certificated and competent to render.

In computing a decline in average daily attendance for purposes of this section for a newly formed or reorganized school district, each school of the district shall be deemed to have been a school of the newly formed or reorganized district for both of the two previous school years.

As between employees who first rendered paid service to the district on the same date, the governing board shall determine the order of termination solely on the basis of needs of the district and the students thereof. Upon the request of any employee whose order of termination is so determined, the governing board shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group. This requirement that the governing board provide, on request, a written statement of reasons for determining the order of termination shall not be interpreted to give affected employees any legal right or interest that would not exist without such a requirement.

(c) Notice of such termination of services shall be given before the 15th of May in the manner prescribed in Section 44949, and services of such employees shall be terminated in the inverse of the order in which they were employed, as determined by the board in accordance with the provisions of Sections 44844 and 44845. In the event that a permanent or probationary employee is not given the notices and a right to a hearing as provided for in Section 44949, he or she shall be deemed reemployed for the ensuing school year.

The governing board shall make assignments and reassignments in such a manner that employees shall be retained to render any service which their seniority and qualifications entitle them to render. However, prior to assigning or reassigning any certificated employee to teach a subject which he or she has not previously taught, and for which he or she does not have a teaching credential or which is not within the employee's major area of postsecondary study or the equivalent thereof, the governing board shall require the employee to pass a subject matter competency test in the appropriate subject.

(d) Notwithstanding subdivision (b), a school district may deviate from terminating a certificated employee in order of seniority for either of the following reasons:

(1) The district demonstrates a specific need for personnel to teach a specific course or course of study, or to provide services authorized by a services credential with a specialization in either pupil personnel services or health for a school nurse, and that the certificated employee has special training and experience necessary to teach that course or course of study or to provide those services, which others with more seniority do not possess.

(2) For purposes of maintaining or achieving compliance with constitutional requirements related to equal protection of the laws.

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** **PUBLIC DISCLOSURE ON INITIAL CONTRACT PROPOSAL FROM THE EL CENTRO SECONDARY TEACHERS' ASSOCIATION (ECSTA) TO THE CUHSD BOARD OF TRUSTEES**

**ACTION**

**BACKGROUND:**

The Board of Trustees is requested to hold a public hearing for the purpose of disclosing the contract proposal from the El Centro Secondary Teachers' Association to the Central Union High School District Board of Trustees' for contract negotiations for the 2011-2012 school year.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

Unknown at this time.

**ACTION REQUESTED:**

The Board of Trustees invites public comments on the contract proposal from the El Centro Secondary Teachers' Association to the Central Union High School District Board of Trustees for contract negotiations for the 2011-2012 school year. Speakers are to give their names and addresses. Time limit for speakers is 3-5 minutes. The Board reserves the right to limit presentations. This meeting is being taped and all comments are being recorded.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                  **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                  **ABSTENTIONS:**      \_\_\_\_\_

## Lucy Hendry

---

**From:** C. Thomas Budde, Ph.D  
**Sent:** Thursday, February 24, 2011 3:57 PM  
**To:** Lucy Hendry  
**Subject:** FW: Sunshine proposal

We'll need to put this proposal on the March Board agenda as an information item, no action needed.. Thanks

---

**From:** Ben Benton  
**Sent:** Thursday, February 24, 2011 1:20 PM  
**To:** C. Thomas Budde, Ph.D  
**Cc:** Dennis Price; Grant Cutting; Omar Bouomar; Robert Macholtz; Patrick Strobel  
**Subject:** Sunshine proposal

Dr. Budde,  
ECSTA would like to propose opening negotiations on the following topics not necessarily chapters:

1. incorporating language into the contract on the use of Aeries (subject to demand already submitted).
2. incorporating language into the contract regarding lesson plan requirements for SEI and Bilingual teachers (subject to demand already submitted).
3. December paycheck scheduling
4. Retirement notification date adjustment.
5. Class size (the MOU).
6. Changing the District to a 12 monthly pay schedule.

It is the Association's intention to not open the entire contract for the 2011/2012 school year as would be our right, but to concentrate on a few specific issues that appear to be mutually beneficial, and to try to adhere to timelines important to the District. The Association would appreciate this being incorporated into tonight's agenda for the board if at all possible.

Thank You,  
B. Benton,  
ECSTA lead negotiator

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** **PUBLIC DISCLOSURE ON INITIAL CONTRACT PROPOSAL FROM THE CENTRAL UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES TO THE EL CENTRO SECONDARY TEACHERS' ASSOCIATION (ECSTA)**

**ACTION**

**BACKGROUND:**

The Board of Trustees is requested to hold a public hearing for the purpose of disclosing the contract proposal from the Central Union High School District Board of Trustees' to the El Centro Secondary Teachers' Association for contract negotiations for the 2011-2012 school year.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

Unknown at this time.

**ACTION REQUESTED:**

The Board of Trustees invites public comments on the contract proposal from the Central Union High School District Board of Trustees to the El Centro Secondary Teachers' Association for contract negotiations for the 2011-2012 school year. Speakers are to give their names and addresses. Time limit for speakers is 3-5 minutes. The Board reserves the right to limit presentations. This meeting is being taped and all comments are being recorded.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                 **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                 **ABSTENTIONS:**      \_\_\_\_\_

# *Central Union High School District*

*Initial Contract Proposal  
From the  
CUHSD, Board of Trustees  
to the  
El Centro Secondary Teachers' Association  
2011-2012*

The CUHSD Board of Trustees hereby presents their initial contract proposal to include the following:

1. Agriculture teacher work year and compensation
2. Compliance with Education Code as it pertains to Association President release time
3. Peer Assistance and Review (PAR) Program
4. Criteria for movement on the salary schedule
5. Release time for members of the negotiating team

**CENTRAL UNION HIGH SCHOOL DISTRICT**

DATE: March 8, 2011  
TO: Board of Trustees  
FROM: C. Thomas Budde, Ph.D.  
SUBJECT: APPROVAL OF THE CENTRAL UNION, SOUTHWEST, AND DESERT OASIS HIGH SCHOOLS' COMPREHENSIVE SCHOOL SAFETY PLANS

**ACTION**

**BACKGROUND:**

Education Code 32286 requires each school to adopt a comprehensive school safety plan. It is the responsibility of the Board to review the comprehensive school safety plans in order to ensure compliance with state law, Board policy and administrative regulation.

At a minimum, the Board shall discuss both of the following: (Education Code 35294.22)

1. How the safety plan addresses the needs of each school and students within that school
2. How the school site council or safety planning committee, when writing the plan, considered the "three essential components" described in Education Code 35294.21, including assuring each student a safe physical environment; assuring each student a safe, respectful, accepting, and emotionally nurturing environment; and developing each student's resiliency skills".

The Board shall approve the plan at a regularly scheduled meeting and the adoption of the plan shall not be a consent item.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

Plans have been reviewed and approved by School Site Councils and are posted on the school sites websites at the following addresses:

- [http://www.spartansnet.net/community-profile/safety-plan-/](http://www.spartansnet.net/community-profile/safety-plan/)
- <http://www.desertoasisnet.net/>
- <http://www.eaglesnet.net/>

**FINANCIAL IMPLICATIONS**

The plans include support of ongoing costs related to Security staff and SROs.

**ACTION REQUESTED:**

The Superintendent recommends that the Board of Trustees approve the Central Union, Southwest, and Desert Oasis High Schools' Comprehensive School Safety Plans.

**ACTION:** MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
 AYES: \_\_\_\_\_ NOES: \_\_\_\_\_  
 ABSTENTIONS: \_\_\_\_\_

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** **ADOPTION OF BOARD RESOLUTION NO. 03082011-15 TO SUPPORT PLACING A REVENUE EXTENSION MEASURE ON THE JUNE 2011 BALLOT**

**ACTION**

**BACKGROUND:**

The attached resolution supports placing a measure on the June 2011 ballot calling of a five year revenue extension to protect our schools and students by making education a priority in our state. Resolution will be forwarded to CSBA

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

None.

**ACTION REQUESTED:**

The Superintendent recommends the Board adopt Board Resolution No. 03082011-15 to Support Placing a Revenue Extension Measure on the Ballot.

**ACTION:** MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
AYES: \_\_\_\_\_ NOES: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_

CENTRAL UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEE – RESOLUTION NO. 03082011-15  
IN SUPPORT OF PLACING A REVENUE EXTENSION MEASURE ON THE JUNE 2011 BALLOT

---

**WHEREAS**, Governor Brown’s 2011-2012 budget proposal is a balanced approach between revenues and new cuts to solving the deficit and provides for an extension of temporary revenues to support programs our students need and deserve; and

**WHEREAS**, over the last several years, K-12 education funding has taken a disproportionate amount of budget cuts; and

**WHEREAS**, state and local funding for schools has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

**WHEREAS**, Central Union High School District has cut in excess of \$3 million from its budget over the past three years as a result of ongoing statewide cuts to education funding; and

**WHEREAS**, the loss of \$7 billion in one-time federal funding further reduces school budgets; and

**WHEREAS**, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools and students; and

**WHEREAS**, the governor’s budget proposal to limit further cuts to schools in 2011-2012 is dependent on voter approval of an extension of existing temporary tax increases; and

**WHEREAS**, a ballot measure to extend temporary revenues will help prevent further cuts to schools, and without this extension the LAO reports that funding for schools would fall by at least \$2 billion, or more than \$335 per student; and

**WHEREAS**, Central Union High School District expects our local legislators to work with the governor to protect schools from further cuts and to ensure the continued investment our students deserve; and

**WHEREAS**, Central Union High School District opposes a cuts-only budget and supports a budget that is balanced with a combination of cuts and revenue extensions;

**NOW THEREFORE, BE IT RESOLVED**, that the Central Union High School District supports placing a measure on the June 2011 ballot calling for a five-year extension to protect our schools and students by making education a priority in our state.

**THE FOREGOING RESOLUTION**, was adopted upon motion of Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, at a regular meeting of this Board held on March 08, 2011 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

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Jeanne Vogel, President of the Board of Trustees

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Date



**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** 2011 CSBA DELEGATE ASSEMBLY ELECTION

**ACTION**

**BACKGROUND:**

Attached.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

None.

**ACTION REQUESTED:**

The Superintendent recommends the Board elect two representatives from Region 18-B to serve on the CSBA Delegate Assembly.

**ACTION:**      **MOTION:** \_\_\_\_\_      **SECOND:** \_\_\_\_\_  
                 **AYES:**        \_\_\_\_\_      **NOES:**        \_\_\_\_\_  
                 **ABSTENTIONS:**      \_\_\_\_\_

**TIME SENSITIVE, REQUIRES BOARD ACTION  
DEADLINE TUESDAY, MARCH 15, 2011**

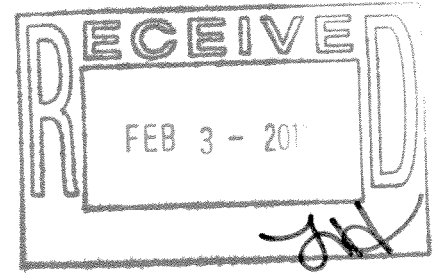
January 31, 2011

**MEMORANDUM**

TO: All Board Presidents and Superintendents  
CSBA Member Boards of Education

FROM: Martha Fluor, President

SUBJECT: 2011 CSBA Delegate Assembly Election  
**U. S. Postmark Deadline – Tuesday, March 15, 2010**



Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region. The material consists of the ballot on red paper, required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be copied for inclusion in board agenda packets. However, **only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or board clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Envelopes with the ballots must be postmarked by the U.S. Post Office on or before Tuesday, March 15. No exceptions are allowed.**

Election results will be available no later than Thursday, March 31. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2011 – March 31, 2013. The next meeting of the Delegate Assembly is on Saturday, May 14 – Sunday, May 15 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 4. Please do not hesitate to contact Michelle Neto in the Administration department at (800) 266-3382 should you have any questions.

3100 Beacon Boulevard  
P.O. Box 1660  
West Sacramento, CA 95691  
(916) 371-4691 | FAX (916) 371-3407

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **TUESDAY, MARCH 15, 2011**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2011 DELEGATE ASSEMBLY BALLOT  
SUBREGION 18-B  
(Imperial County)

Number of vacancies: 2 (Vote for no more than 2 candidate)

*Delegates will serve two-year terms beginning April 1, 2011 – March 31, 2013*

*\*denotes incumbent*

Ralph Fernandez (Brawley Union HSD)\*

Diahna Garcia-Ruiz (Heber ESD)

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District/COE*

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District/COE*

\_\_\_\_\_  
*Signature of Superintendent or Board Clerk*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*School District/COE Name*

\_\_\_\_\_  
*Date of Board Action*

**See reverse side for a current list of all Delegates in your Region.**

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**Region 18 – Jesus M. Holguin, Director (Moreno Valley USD)**  
**21 Delegates (16 elected/5 appointed)**

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Below is a list of all the current Delegates from this Region.

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**Subregion A**

Jerry Bowman (Menifee Union ESD), term expires 2012  
Gayle Cloud (Riverside USD), appointed term expires 2011  
Robert J. Crist (Murrieta Valley USD), term expires 2011  
Deborah Dukes (Banning USD), term expires 2012  
Tom Hunt (Riverside USD), appointed term expires 2012  
Jose W. Lalas (Corona-Norco USD), appointed term expires 2011  
John I. Norman (San Jacinto USD), term expires 2011  
Vincent O'Neal (Temecula Valley USD), term expires 2011  
William Sanborn (Hemet USD), term expires 2012  
David Sanchez (Beaumont USD), term expires 2011  
Cathy L. Sciortino (Corona-Norco USD), appointed term expires 2012  
Shari Stewart (Palm Springs USD), term expires 2011  
Tracey B. Vackar (Moreno Valley USD), appointed term expires 2011  
Vacant, term expires 2011  
Vacant, term expires 2012  
Vacant, term expires 2012  
Vacant, term expires 2012

**Subregion B**

Ralph Fernandez (Brawley Union HSD), term expires 2011  
Frances A. Terrazas (El Centro ESD), term expires 2012  
Vacant, term expires 2011

**County Delegate**

Lynne Craig (Riverside COE), term expires 2012

**Counties**

Riverside (Subregion A)  
Imperial (Subregion B)



# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please **do not** state “See résumé” and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Ralph Fernandez</u>	CSBA Region: <u>18B</u>
District or COE: <u>Brawley Union High School District</u>	Years on board: <u>5 yrs.</u> ADA: _____
Contact Number: <u>(760) 312-6063</u>	E-mail: <u>rfernandez@brawleyhigh.org</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>4 yrs.</u>

**CSBA’s Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

- 1) The first and foremost important priority is the state budget and funding to school districts. In order to provide our students with a challenging instructional program, proper funding is a must. The state has many budget issues to work out, however taking from education to solve the problem is a step backwards.
- 2) CSBA is the voice for public education in California and as such must make sure that the best person to lead the association is selected to be the Executive Director. The right leader can help CSBA and the state's school districts get the proper and rightful funding as prescribed by law and the will of the people of the state.
- 3) Partnerships with Colleges and Universities to provide our students with the skills and desire to attend postsecondary institutions and to be successful.

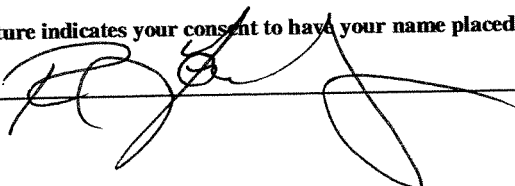
**Another responsibility of Delegates is to communicate the interests of local boards to CSBA’s Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have been a CSBA delegate for four years. I maintain an open line of communication with the Region 18 Director sharing the concerns and priorities of the districts of Imperial County. I have served on the CSBA's legislative committee where I was able to have input on potential legislation that could affect education in Imperial County. I also attended CSBA's Legislative Action Weekend contacting the representatives of Imperial County in Sacramento.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I have been a delegate for region 18 for the last 4 years. During this time I served on CSBA's Legislative Committee for two years. I also attended Legislative Action Weekend for three years. I continue to stay in contact with Imperial County's elected representatives in the state Assembly and Senate. I communicate with the state representatives to express the interests and concerns of all Imperial County students. During my first term as a delegate I visited with all the Imperial County Superintendents stressing the importance of being a member district of CSBA.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  \_\_\_\_\_ Date: 11/29/2010



# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>DIAHNA GARCIA-RUIZ</u>	CSBA Region: <u>REGION 18B</u>
District or COE: <u>HEBER ELEMENTARY SCHOOL DISTRICT</u>	Years on board: <u>7</u> ADA: <u>1122.58</u>
Contact Number: <u>760-455-1790</u>	E-mail: <u>diahnagarcia@yahoo.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? _____

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

I would like to see more attention paid to our ESL students. As California becomes a new home for many immigrants, we need to focus on their educational needs. I would like to see that our students' reading comprehension be a top priority, and make technological education a part of our basic instruction.

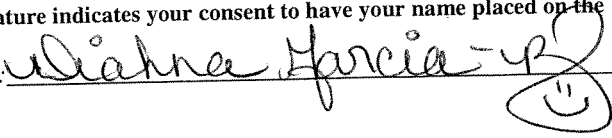
**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I am presently President of the Imperial County School Boards' Association, and Board Clerk of the Heber Elementary School Board. I am active in all aspects of our district and my community. My children attend school here, and are quite active in various activities; I feel this keeps me both visible and in touch with not only with the staff, but with the community as a whole.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I would like to know how the Assembly works, most of all. I have always been a person of action; I firmly believe that if we just stand around, nothing we believe in will ever get done. I know that if we ever want to give the best education to our children, we must first know whom we represent. I would like to make a connection between the Assembly and our constituents.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: Jan. 25, 2011  
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**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 8, 2011  
**TO:** C. Thomas Budde, Superintendent  
**FROM:** Merritt Merten, Accountant  
**SUBJECT:** **SECOND PERIOD INTERIM FINANCIAL REPORT**

**ACTION**

**BACKGROUND:**

The 2010-2011 Second Interim Financial Report summarizes the projected revenues, expenditures and changes in fund balance through January 31, 2011. A detailed narrative is attached.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

See attached narrative.

**ACTION REQUESTED:**

The Superintendent requests the Board approve the Second Period Interim Report as presented.

**ACTION:**    **MOTION:** \_\_\_\_\_    **SECOND:** \_\_\_\_\_  
                  **AYES:**        \_\_\_\_\_    **NOES:**        \_\_\_\_\_  
                  **ABSTENTIONS:**        \_\_\_\_\_

# MEMO

To: C. Thomas Budde, Superintendent

From: Merritt Merten, Accountant

CC: Central Union High School District Board of Trustees

Date: 03/08/2011

Re: 2010-2011 Second Interim Report

Enclosed you will find the 2010-2011 Second Interim Report for the Central Union High School District. The following summary highlights the significant changes to the General Fund from First Interim Board Approved Budget to Second Interim.

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**2010-11 2nd Interim  
Unrestricted Revenues**

<b>Revenue Limit Sources</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
21,757,776.32	22,792,797.42	1,035,021.10
<b>Federal Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
32,000.00	40,733.02	8,733.02
<b>Other State Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
3,347,402.26	3,557,846.26	210,444.00
<u>explanation</u> 192,842 increase in Mandated Costs Reimbursements (unanticipated revenue) 18,298 increase RE 6285 Community Based English Tutoring (Tier III) 1,846 increase RE 6267 Natnl' Brd Cert. Teacher Grant (Tier III) (2,542) decrease RE 0002 Advanced Placement Exam Fees		
<b>Other Local Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
872,002.64	712,611.01	(159,391.63)
<u>explanation</u> 13,227 increase in 8650/Leases & Rentals due to payments of land lease (169,201) decrease in Adult Ed local revenue moved to Fund 110 (3,417) decrease in several local revenues		

**2010-11 2nd Interim  
Unrestricted Expenditures**

<b>Certificated Salaries</b>																							
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>																					
13,465,360.59	13,143,598.59	321,762.00																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;"><u>explanation</u></td> <td style="width: 40%;"></td> </tr> <tr> <td></td> <td>(8,751) increase in 6th Pd Assign</td> <td>7,783 decrease in Overloads</td> </tr> <tr> <td></td> <td>(2,296) increase in Subs</td> <td>3,144 decrease in Coaching</td> </tr> <tr> <td></td> <td>166,413 decrease in 1200/Support Salaries-moved to Restricted 3200</td> <td></td> </tr> <tr> <td></td> <td>117,600 decrease in Adult Ed-moved to Fund 110</td> <td></td> </tr> <tr> <td></td> <td>28,000 decrease in 1171/Special Stipend SEI, TSEI &amp; Bilingual</td> <td></td> </tr> <tr> <td></td> <td>9,869 decrease in several areas</td> <td></td> </tr> </table>				<u>explanation</u>			(8,751) increase in 6th Pd Assign	7,783 decrease in Overloads		(2,296) increase in Subs	3,144 decrease in Coaching		166,413 decrease in 1200/Support Salaries-moved to Restricted 3200			117,600 decrease in Adult Ed-moved to Fund 110			28,000 decrease in 1171/Special Stipend SEI, TSEI & Bilingual			9,869 decrease in several areas	
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	28,000 decrease in 1171/Special Stipend SEI, TSEI & Bilingual																						
	9,869 decrease in several areas																						
<b>Classified Salaries</b>																							
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>																					
3,314,630.39	3,322,098.91	(7,468.52)																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;"><u>explanation</u></td> <td style="width: 40%;"></td> </tr> <tr> <td></td> <td>(6,769) increase in Coaching</td> <td></td> </tr> <tr> <td></td> <td>(1,234) increase in 2100/Instructional Salaries</td> <td></td> </tr> <tr> <td></td> <td>(1,151) increase in 2130/Hourly Instructional Aide</td> <td></td> </tr> <tr> <td></td> <td>1,686 decrease in 2200/Support Salaries</td> <td></td> </tr> </table>				<u>explanation</u>			(6,769) increase in Coaching			(1,234) increase in 2100/Instructional Salaries			(1,151) increase in 2130/Hourly Instructional Aide			1,686 decrease in 2200/Support Salaries							
	<u>explanation</u>																						
	(6,769) increase in Coaching																						
	(1,234) increase in 2100/Instructional Salaries																						
	(1,151) increase in 2130/Hourly Instructional Aide																						
	1,686 decrease in 2200/Support Salaries																						
<b>Employee Benefits</b>																							
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>																					
4,168,664.39	4,133,383.65	35,280.74																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;"><u>explanation</u></td> <td style="width: 40%;"></td> </tr> <tr> <td></td> <td>35,281 overall decrease in benefits directly related to overall decrease in Certificated &amp; Classified Salaries</td> <td></td> </tr> </table>				<u>explanation</u>			35,281 overall decrease in benefits directly related to overall decrease in Certificated & Classified Salaries																
	<u>explanation</u>																						
	35,281 overall decrease in benefits directly related to overall decrease in Certificated & Classified Salaries																						

2010-11 2nd Interim

Unrestricted Expenditures

Books and Supplies			
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Difference</u>	<u>explanation</u>
1,182,707.15	1,102,359.57	80,347.58	(5,212) increase overall site budget movements
			50,000 decrease in 4300/Materials RE 0072 Earthquake
			14,000 decrease 43 & 4400's/Supp&Non-Cap-movement of Theatre budget to Capital Outlay
			10,000 decrease 4400/Non-Capt Data Processing budget movement to Srvc & Operating
			8,734 decrease in 4300/Materials Adult Ed-moved to Fund 110
			2,826 decrease in 4200/Books 6091 Cal Safe
Services & Other Operating Expenditures			
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	<u>explanation</u>
2,527,353.11	2,526,849.41	503.70	(12,403) increase in 5820/Elections-Board Member Elections
			(10,000) increase 5800/Operating Exp Data Processing budget movement from Books & Supplies
			(6,953) increase in 5800/Operating Expenditures site budget movement
			(6,860) increase in 5800/Operating Expenditures due to FCMAT
			(3,000) increase 5800/Operating Expenditures Data Processing
			(1,898) increase in 5200/Travel site budget movement
			(1,187) increase in 5600/Rentals site budget movement
			(1,000) increase in 5850/Employee Screening
			19,380 decrease in 5890/Other Srvc Adult Ed - moved to Fund 110
			10,199 decrease in Direct Costs
			8,830 decrease in Direct Costs-Interfund
			5,000 decrease in 5901/Postage site budget movement
			260 decrease in 5300/Dues
			136 decrease in 5710/DC for Transfer Srvc RE 6500/Special Ed
Capital Outlay			
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	<u>explanation</u>
92,775.00	271,964.36	(179,189.36)	(215,189) increase-offset reflected in Transfers Out-Principal, Interest & Property Tax Pymts
			(14,000) increase in 6400/Equipment - movement of Theatre budget from Books & Supplies
			50,000 decrease in 4300/Materials RE 0072 Earthquake

**2010-11 2nd Interim  
Unrestricted Expenditures**

<b>Other Outgo (excluding Transfers of Indirect Costs)</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
162,200.00	162,200.00	0.00
<b>Other Outgo - Transfers of Indirect Costs</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
470,602.90	477,441.96	6,839.06
<b>OTHER FINANCING SOURCES/USES</b>		
Interfund Transfers		
Transfers In		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
0.00	215,189.36	215,189.36
Transfers Out		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
655,663.00	668,889.80	(13,226.80)
Contributions		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
(1,796,086.72)	(1,819,619.72)	(23,533.00)
<u>explanation</u>		
N/A		
<u>explanation</u>		
6,839 decrease in 7310/Indirects Adult Ed-moved to Fund 110		
<u>explanation</u>		
215,189 increase in 8912/Transfers-reflected offset in Capital Outlay		
<u>explanation</u>		
(13,227) increase in 7612/Transfers from General Fund to Special Reserve-revenue from land lease		
<u>explanation</u>		
(23,533) increase in 8980/Contributions - 5,667 in Transportation & 17,866 in Routine Restricted Maint.		

**2010-11 2nd Interim  
Restricted Revenues**

<b>Revenue Limit Sources</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
404,282.23	406,107.50	1,825.27
<b>Federal Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
4,267,010.96	3,615,943.08	(651,067.88)
<u>explanation</u> 1,825 increase 6500/State Special Ed Revenue-new estimate		
<u>explanation</u> 211,210 increase in 3200/ARRA SFSF new revenue 19,564 increase in 3060/Title I Migrant Ed new revenue (777,446) decrease in 3205/Fed Jobs/revenue not to be recognized until year spending begins-2011/12 (93,424) decrease in 3313/ARRA SE revenue recalculation (10,972) decrease in several federal recertifications		
<b>Other State Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
1,278,468.08	1,243,793.71	(34,674.37)
<u>explanation</u> (31,115) decrease in 7090/7091 EIA/LEP new estimate (3,235) decrease in 6378/Cal Health Science new estimate (324) decrease in 7010/Ag Voc Grant		
<b>Other Local Revenue</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
987,656.90	987,656.90	0.00
<u>explanation</u> N/A		

2010-11 2nd Interim

Restricted Expenditures

<b>Certificated Salaries</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
3,304,708.74	3,472,599.76	(167,891.02)
<p><u>explanation</u>                      12,583 decrease in 1100/Teachers' Salaries 3010/Title I budget movement                      2,167 decrease in 1230/Hourly Support Salaries - 3200/7080 ARRA SFSF                      (166,413) increase in 1200/Support Salaries-moved from Unrestricted                      (16,021) increase in 1130/Hrly 3060 Title I Migrant Ed new funding                      (207) increase in various areas</p>		
<b>Classified Salaries</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
1,847,641.28	1,822,128.11	25,513.17
<p><u>explanation</u>                      8,666 overall decrease in 8150/Routine Restricted Maintenance due to Admin changes                      8,361 decrease in 2200/Support Salaries 7090/7091 EIA &amp; EIA LEP                      7,051 decrease in 2100/Instructional Salaries 3310/Special Ed movement                      1,235 decrease in 2400/Office Salaries 3060/Title I Migrant Ed                      200 decrease in 2232/Support Stipend</p>		
<b>Employee Benefits</b>		
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>
1,260,652.74	1,299,031.47	(38,378.73)
<p><u>explanation</u>                      (38,379) overall increase in benefits directly related to overall increase in                      Certificated &amp; Classified Salaries</p>		

2010-11 2nd Interim

Restricted Expenditures

Books and Supplies			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Difference</u>	
1,838,998.28	1,899,562.94	(60,564.66)	60,525 decrease in 4300/Materials in 3313/ARRA Special Ed due to revenue recalculation
			6,020 decrease in 4300/Materials 3310/Special Ed
			(88,909) increase in 4300/Materials 3010/Title I
			(27,701) increase in 4300/Materials 7091/EIA
			(5,527) increase in 4300/Materials 4203/Title III
			(3,713) increase in 4361/Fuel 7091/EIA LEP
			(1,260) increase in various programs
Services & Other Operating Expenditures			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	
973,489.31	836,471.30	137,018.01	175,181 decrease in 5890/Other Services previously budgeted for transport due to Program Improvement
			2,921 decrease in 5200/Travel 4035/Teacher Quality
			2,617 decrease in 5800/Operating Expenditures 3060/Title I Migrant
			2,598 decrease in 5200/Travel 4045/Title II Part D
			661 decrease in various programs
			561 decrease in 5901/Postage
			378 decrease in 5200/Travel 7010/Ag Voc
			136 decrease in Direct Costs/Transfer of Service
			(20,900) increase in 5800/Operating Expenditures 3010/Title I
			(10,199) increase in Direct Costs
			(7,406) increase in 5200/Travel 3010/Title I
			(4,000) increase 5200/Travel 7091/ EIA LEP
			(2,700) increase 5200/Travel 7090/EIA
			(971) increase in 5800/Operating Expenditures
			(788) increase in 5200/Travel 8150/Routine Restricted Maintenance
			(720) increase in 5200/Travel 3060/Title I Migrant
			(351) increase in 5200/Travel 4203/Title III
Capital Outlay			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	
72,500.00	92,500.00	(20,000.00)	(20,000) increase 6400/Equipment 8150/Routine Restricted Maintenance need for 2 forklifts

**2010-11 2nd Interim  
Restricted Expenditures**

<b>Other Outgo (excluding Transfers of Indirect Costs)</b>			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	
162,200.00	162,200.00	0.00	N/A
<b>Other Outgo - Transfers of Indirect Costs</b>			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	
387,005.24	393,844.30	(6,839.06)	(6,839) decrease in 7310/Indirects Adult Ed-moved to Fund 110
<b>OTHER FINANCING SOURCES/USES</b>			
<b>Contributions</b>			<u>explanation</u>
<u>1st Interim</u>	<u>2nd Interim</u>	<u>Variance</u>	
(1,796,086.72)	(1,819,619.72)	23,533.00	23,533 increase in 8980/Contributions-5,667 in Transportation & 17,866 in Routine Restricted Maintenance



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## *Base Revenue Limit and ADA*

The district used the Revised Second Principal Apportionment (P-2) ADA for 2009-2010 (3,905.49) to calculate the Base Revenue Limit due to an anticipated decline in ADA for the 2010-2011 P-2 (current estimate 3,882.49). The state allows districts to use the greater of current year or prior year P-2 ADA in their calculation of Base Revenue Limit.

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## *Ending Fund Balance*

### Unrestricted

The district is projecting an Unrestricted Ending Fund Balance of \$8,401,814 of which \$1,931,534 is designated for economic uncertainties. The remaining fund balance is designated for Revolving Cash (\$6,000), Stores Inventory (\$65,453), and Donations to Sites (\$4,196), Tier III Flexibility Programs (\$571,456), Deferred Maintenance (\$200,000) and State Deferrals (\$5,623,175). It is important to note that Ending Fund Balance is not the same as cash balance. Cash Balance is less for several reasons, the principal one; state deferrals of revenue.

### Restricted

The Restricted Ending Balance is \$12,204, which is Special Education and is being carried over because we are spending ARRA dollars first.

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## *Deficit/Surplus*

### Unrestricted

The district has projected an Unrestricted surplus of \$645,655 as of 2<sup>nd</sup> Interim. At 1<sup>st</sup> Interim this projection was a deficit, the revision is due to the inclusion of additional revenue limit funding approved by the Governor's budget. It is important to note that these "promised" funds are not expected to be received until 2011-2012.

### Restricted

Restricted Deficit Spending is projected to be \$1,743,017. This deficit is the result of expenditures planned in the current year using funds generated in the prior year (from the 2009-10 Restricted Ending Balance).

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### *ARRA Funds (3011, 3200 & 3313)*

The district will have all of these funds expended by the September 30, 2011 deadline. Currently, our plan is to backfill some with the Federal Jobs Funds for the 2011-2012 fiscal year; as well as to move much of the expenditures back to Unrestricted. The Multi-Year Projections included in this report adequately explain how the district financially deals with this shift and our status remains positive.

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### *Federal Jobs Funds (3205)*

The district plans to spend this money on salaries in the 2011-2012 fiscal year. As mentioned above, it will help backfill the loss of ARRA dollars that will be expended this year.

***INFORMATION ITEMS***

**CENTRAL UNION HIGH SCHOOL DISTRICT**

**DATE:** March 08, 2011  
**TO:** Board of Trustees  
**FROM:** C. Thomas Budde  
**SUBJECT:** **FIRST READING OF THE PROPOSED REVISION OF BOARD  
POLICIES AND ADMINSTRATIVE REGULATIONS 1312.3  
UNIFORM COMPLAINT PROCEDURES AND 1312.4 WILLIAMS  
UNIFORM COMPLAINT PROCEDURES**

**I N F O R M A T I O N**

**BACKGROUND:**

Attached.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None.

**FINANCIAL IMPLICATIONS:**

None.

**ACTION REQUESTED:**

None.

**ACTION:**    **MOTION:** \_\_\_\_\_    **SECOND:** \_\_\_\_\_  
                 **AYES:**    \_\_\_\_\_    **NOES:**    \_\_\_\_\_  
                 **ABSTENTIONS:**    \_\_\_\_\_

## CURRENT POLICY

### **Board Policy**

#### **Uniform Complaint Procedures**

BP 1312.3

#### **Community Relations**

The Board of Trustees recognizes that the district has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. The district guarantees civil rights protection in any allegations of discrimination age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability.

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 4031 - Complaints Concerning Discrimination in Employment)
- (cf. 5141.4 - Child Abuse Prevention and Reporting)
- (cf. 5148 - Child Care and Development)
- (cf. 6159 - Individualized Education Program)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. 6178 - Vocational Education)
- (cf. 6200 - Adult Education)

These procedures apply to the filing, investigation and resolution of a complaint regarding an alleged violation of federal or state laws or regulations governing the following educational programs:

1. Adult Basic Education established pursuant to Education Code 8500-8538 and Education Code 52500-52616.5.
2. Career Technical Education established pursuant to Education Code 52300-52480.
3. Child Care and Development programs established pursuant to Education Code 8200-8493.
4. Consolidated Categorical Aid programs as listed in Education Code 64000(a).
5. Indian Education Centers pursuant to Education Code 33380-33383.

6. Migrant Education established pursuant to Education Code 54440-54445.
7. Special Education programs established pursuant to Education Code 5600-56885 and Education Code 59000-59300.
8. Child Nutrition programs established pursuant to Education Code 49490-49560.

These procedures do not apply to the following complaints which will be referred to the proper agency for investigation:

1. Allegations of child abuse shall be referred to the applicable County Department of Children's Services (DCS) or appropriate law enforcement agency.
2. Health and safety complaints regarding a Child Development program shall be referred to the Department of Public Social Services for licensed facilities and to the appropriate Child Development regional administrator for licensing exempt facilities.
3. Discrimination issues involving Child Nutrition programs or Title IX of the Educational Amendments of 1972 shall be referred to the U.S. Office of Civil Rights (OCR). Title IX complaints will only be referred to the OCR if there is no state discrimination law or regulation at issue. Unless otherwise negotiated through a memorandum of understanding agreement, a preliminary inquiry and or investigation concerning these complaints will be conducted by OCR. The complainant shall be notified by certified mail if his or her complaint is transferred to OCR.
4. Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to 22 CCR 98410. The complainant shall be notified by certified mail of any DFEH transferal.
5. Allegations of fraud shall be referred to the responsible Division Director of the California Department of Education and the Department's Legal Office.
6. Instruction materials, facility conditions, teacher qualifications pursuant to Education Code 35186.

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination, or for participation in complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination  
8200-8498 Child care and development programs  
8500-8538 Adult basic education  
18100-18203 School libraries  
32289 School safety plan, uniform complaint procedure  
35186 Williams uniform complaint procedure  
41500-41513 Categorical education block grants  
48985 Notices in language other than English  
49060-49079 Student records  
49490-49590 Child nutrition programs  
52160-52178 Bilingual education programs  
52300-52490 Career-technical education  
52500-52616.24 Adult schools  
52800-52870 School-based coordinated programs  
54000-54028 Economic impact aid programs  
54100-54145 Miller-Unruh Basic Reading Act  
54400-54425 Compensatory education programs  
54440-54445 Migrant education  
54460-54529 Compensatory education programs  
56000-56867 Special education programs  
59000-59300 Special schools and centers  
64000-64001 Consolidated application process

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section  
4600-4687 Uniform complaint procedures  
4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

6301-6577 Title I basic programs  
6601-6777 Title II preparing and recruiting high quality teachers and principals  
6801-6871 Title III language instruction for limited English proficient and immigrant students  
7101-7184 Safe and Drug-Free Schools and Communities Act  
7201-7283g Title V promoting informed parental choice and innovative programs  
7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>  
California Department of Education: <http://www.cde.ca.gov>  
U.S. Department of Education, Office for Civil Rights:  
<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy  
adopted:

CENTRAL UNION HIGH SCHOOL DISTRICT  
April 12, 2005 El Centro, California

## CURRENT REGULATION

### **Administrative Regulation** **Uniform Complaint Procedures**

AR 1312.3

#### **Community Relations**

##### Compliance Officer

The Board of Trustees designates the Superintendent as the compliance officer responsible for receiving complaints and ensuring district compliance with the law. The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent.

##### Notifications

Notice of the district complaint procedures shall be given annually to students, employees, parents or guardians of students, school and district advisory committees, and other interested parties. Such notice shall be in writing or as necessary in the primary language or mode of communication of the recipient.

Such notice shall include all of the following:

1. Complaints filed pursuant to this procedure shall be directed to the Superintendent
2. Complaints that should be directed to other agencies for investigation;
3. Complaints that would be investigated directly by the state superintendent of public instruction;
4. Complainant's right to appeal to the state superintendent of public instruction, a complaint that has been resolved by the school district;
5. Advise that the complainant should consult with an attorney to determine legal rights that may be pursued by available civil law remedies;
6. The officer of a school district who should be contacted to obtain a copy of the district's complaint procedures.

##### Definition of Terms

As used in these procedures, the definitions of terms are:



1. Appeal - shall mean a request made in writing to the state superintendent of public instruction by a complainant requesting reconsideration or a reinvestigation of the district's decision;
2. Complainant - shall mean any individual including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination in programs and activities funded directly by the state or receiving any financial assistance from the state;
3. Complaint - shall mean a written and signed statement alleging a violation of a federal or state law or regulation, which may include an allegation of unlawful discrimination;
4. Complaint Investigation - shall mean an administrative process used by the district for the purpose of gathering data regarding the complaint;
5. Complaint Procedure - shall mean an internal process used by the district to process and resolve complaints;
6. Compliance Agreement - shall mean an agreement between the department and a district, following a finding of non-compliance by the department, developed by the district, and approved by the department to resolve the noncompliance;
7. Days - shall mean calendar days unless designated otherwise;
8. Department - shall mean the California Department of Education;
9. Direct State Intervention - shall mean the steps taken by the Department to initially investigate complaints or effect compliance;
10. Mediation - shall mean a problem-solving activity whereby a third party assists the parties to a dispute in resolving the problem;
11. State Mediation Agreement - shall mean a written voluntary agreement, approved by the Department, which is developed by the local agency and complainant with assistance from the Department to resolve an allegation of noncompliance.

#### Administration of the Complaint:

Unlawful discrimination complaints shall be initiated not later than six months from the date the alleged discrimination occurred, or the date the complainant first obtained knowledge of the facts of the alleged discrimination, unless the Superintendent of Public Instruction grants extension under 5 CCR 4630 (b). A complaint filed pursuant to this procedure shall be filed with the Superintendent of the district (hereinafter "Superintendent") whose office is located at 351 Ross Avenue in EI Centro. The complainant shall utilize the Complaint Form which is contained in Appendix A.

1. Within five days of receipt of the complaint, the Superintendent shall conduct the local investigation or appoint a designee to conduct the local investigation, except that a complaint regarding child abuse shall be immediately referred to the proper agency.
2. Within five days the Superintendent or the designee shall determine whether the complaint has been filed within six months of the alleged violation that is the basis of the complaint. The Superintendent or designee shall:
  - a. Refer the complainant to the proper agency for filing a complaint that is not covered by this procedure, including a referral to the state superintendent or department of education of any complaints that should properly be filed at that level;
  - b. If the complaint has not been timely filed, the Superintendent or designee shall deny the complaint and notify the complainant of the right to appeal to the state superintendent of public instruction for an extension of time in which to file the complaint;
  - c. Provide the complainant with a copy of district policy and appeal procedures advising complainant of those instances when a complaint can be filed directly with the state superintendent of public instruction;
  - d. If timely filed, the Superintendent or designee shall proceed with the investigation of the complaint;
  - e. Ensure confidentiality of the complainant in instances where disclosure would cause retaliation against the complainant;
  - f. Determine whether the complainant and the district representative will participate in mediation to resolve the complaint prior to a formal investigation;
  - g. Obtain an extension of time, if appropriate, in order to conduct the mediation.

A complainant who makes a verbal complaint shall be referred to the Superintendent whose designee will assist any person who is illiterate or handicapped in the preparation of a written complaint.

#### Resolution of the Complaint:

Each complaint shall be investigated by the Superintendent or the designee of the Superintendent who shall:

1. Provide an opportunity for the complainant or complainant's representative or both and the local educational representative to present information relevant to the complaint either orally or by way of written documents;
2. Obtain statements from other individuals who were witnesses to the alleged violation or

who can provide relevant information concerning the alleged violation;

3. Review documents that may provide information relevant to the alleged violation;
4. Within 60 days of the receipt of the complaint prepare a proposed written decision containing findings and disposition of the complaint; corrective action, if any; rationale for the disposition of the complaint, notice of the complainant's right to appeal the decision to the California Department of Education; procedures to initiate an appeal;

The Superintendent shall:

1. Provide a copy of the proposed decision to the complainant and the district representative;
2. Place the matter of the proposed decision on the agenda of the Board;
3. Notify the complainant and the complainant's representative and the district's representative of the date and time of the meeting of the Board at which the proposed decision shall be reviewed;
4. Advise the complainant that the proposed decision will be heard in closed session unless the complainant or the complainant's representative requests a public hearing before the Board, except that the matter shall not be heard in public if an allegation of discrimination might cause acts of retaliation against the alleged victim(s) or violate the privacy rights of any students or employees involved in the alleged violation;
5. Advise the complainant that the complainant or the complainant's representative may be present at the meeting of the Board to present views before a private deliberation by the Board;
6. Advise the complainant of the right to be present at the public meeting when the Board adopts the proposed decision.

The Board shall:

1. Adopt the proposed decision; or
2. Reject the proposed decision and direct other corrective action; or
3. Reject the proposed decision and direct further mediation as requested by the complainant or the complainant's representative; and
4. Advise the complainant in writing of the decision of the Board;
5. Advise the complainant in writing of the complainant's right to appeal the decision to the state superintendent of public instruction within 15 days of the Board action and that the appeal should include a copy of the original complaint and the district's decision resolving the

complaint.

Each complaint shall be resolved within 60 days of the receipt of the written complaint unless the time lines have been extended in writing by the complainant.

#### Appeal

Upon notification by the complainant, state superintendent of public instruction or designee from the California Department of Education of an appeal, the district shall forward a copy of all of the following documents to the state superintendent of public instruction:

1. The original complaint;
2. A copy of the local educational agency decision;
3. A summary of the nature and extent of the investigation conducted by the local agency, if not covered in the local educational agency; decision;
4. A report of any action taken to resolve the complaint;
5. A copy of the local educational agency complaint procedures; and
6. Such other relevant information as the state superintendent of public instruction may require.

#### Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, - and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. (EC Section 262.3)

Regulation:  
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT  
April 12, 2005 El Centro, California

# PROPOSED REVISION

## **Board Policy**

### **Uniform Complaint Procedures**

BP 1312.3

#### **Community Relations**

The Board of Trustees recognizes that the district has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. The district guarantees civil rights protection in any allegations of discrimination age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability.

**The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)**

**Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)**

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5148 - Child Care and Development)

(cf. 6159 - Individualized Education Program)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Vocational Education)

(cf. 6200 - Adult Education)

**Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure. (AR 1312.4)**

(cf. 1312.4 – Williams Uniform Complaint Procedures)

**The Board encourages the early, informal resolution of complaints at the site level whenever possible.**

**The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.**

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 – Student Records)

(cf. 9011 – Disclosure of confidential/Privileged Information)

**The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.**

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination  
8200-8498 Child care and development programs  
8500-8538 Adult basic education  
18100-18203 School libraries  
32289 School safety plan, uniform complaint procedure  
35186 Williams uniform complaint procedure  
41500-41513 Categorical education block grants  
48985 Notices in language other than English  
49060-49079 Student records  
49490-49590 Child nutrition programs  
52160-52178 Bilingual education programs  
52300-52490 Career-technical education  
52500-52616.24 Adult schools  
52800-52870 School-based coordinated programs  
54000-54028 Economic impact aid programs  
54100-54145 Miller-Unruh Basic Reading Act  
54400-54425 Compensatory education programs  
54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

6301-6577 Title I basic programs

6601-6777 Title II preparing and recruiting high quality teachers and principals

6801-6871 Title III language instruction for limited English proficient and immigrant students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V promoting informed parental choice and innovative programs

7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy  
adopted:

CENTRAL UNION HIGH SCHOOL DISTRICT  
April 12, 2005 El Centro, California

PROPOSED REVISION

## **Administrative Regulation**

### **Uniform Complaint Procedures**

AR 1312.3

#### **Community Relations**

Compliance Officer

~~The Board of Trustees designates the Superintendent as the compliance officer responsible for receiving complaints and ensuring district compliance with the law. The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent.~~

**The Board of Trustees designates the following compliance officer(s) to receive and investigate complaints and to ensure district compliance with law:**

**Superintendent  
Central Union High School District  
351 Ross Avenue  
El Centro, CA 92243  
760 336-4515**

**The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.**

Notifications

~~Notice of the district complaint procedures shall be given annually to students, employees, parents or guardians of students, school and district advisory committees, and other interested parties. Such notice shall be in writing or as necessary in the primary language or mode of communication of the recipient.~~

**The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)**

~~Such notice shall include all of the following:~~ The notice shall:

1. ~~Complaints filed pursuant to this procedure shall be directed to the Superintendent~~  
**Identify the person(s), position(s), or unit(s) responsible for receiving complaints**



2. ~~Complaints that should be directed to other agencies for investigation;~~ **Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable.**

3. ~~Complaints that would be investigated directly by the state superintendent of public instruction;~~ **Advise the complainant of the appeal process pursuant to Education Code 262.3, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies.**

4. ~~Complainant's right to appeal to the state superintendent of public instruction, a complaint that has been resolved by the school district;~~ **Include statements that:**

a. **The district is primarily responsible for compliance with state and federal laws and regulations.**

b. **The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.**

c. **An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination**

d. **The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 days of receiving the district's decision**

e. **The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision**

(cf. 5145.6 – Parental Notifications)

**Procedures**

**The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.**

**All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled and when a decision or ruling is made.**

### Step 1: Filing a Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the district. (5 CCR 4630)

A complaint alleging unlawful discrimination shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. (5 CCR 4630)

#### **The complaint shall be presented to the compliance officer.**

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

### Step 2: Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within five days of receiving the complaint ~~or an unsuccessful attempt to mediate the complaint~~. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

### Step 3: Response

**Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step 4 below, within 60 days of the district's receipt of the complaint. (5 CCR 4631)**

### Step 4: Final Written Decision

**The district's decision shall be in writing and sent to the complainant. (5 CCR 4631)**

The district's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The decision shall include:

1. The findings of fact based on the evidence gathered (5 CCR 4631)
2. The conclusion(s) of law (5 CCR 4631)
3. Disposition of the complaint (5 CCR 4631)
4. Rationale for such disposition (5 CCR 4631)
5. Corrective actions, if any are warranted (5 CCR 4631)
6. Notice of the complainant's right to appeal the district's decision within 15 days to the CDE and procedures to be followed for initiating such an appeal (5 CCR 4631)

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

#### Appeals to the California Department of Education

If dissatisfied with the district's decision, the complainant may appeal in writing to the CDE within 15 days of receiving the district's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision.

4. **A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator**
5. **A report of any action to resolve the complaint**
6. **A copy of the district's complaint procedures**
7. **Other relevant information requested by the CDE**

**The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district.**

#### Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation center or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

Regulation:  
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT  
April 12, 2005 El Centro, California

## CURRENT REGULATION

### **Administrative Regulation Williams Uniform Complaint Procedures**

AR 1312.4

#### **Community Relations**

##### Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Textbook and Instructional materials
  - a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
  - b. A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
  - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment

- a. A semester begins and a certificated teacher is not assigned to teach the class.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

- b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

### 3. Facilities

A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

a. Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition. (Education Code 17592.72)

b. A school restroom has not been cleaned; maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means, except as necessary for pupil safety or to make repairs, the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. (Education Code 35292.5)

### 4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

(cf. 6162.52 - High School Exit Examination)

(cf. 6179- Supplemental Instruction)

### Filing of Complaint

A complaint alleging any condition(s) specified above shall be filed with the principal or

designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)

### Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 35186)

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in item #3 above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction. (Education Code 35186)

All complaints and written responses shall be public records. (Education Code 35186)

(cf. 1340 - Access to District Records)

### Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

### Forms and Notices

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

- 1240 County superintendent of schools, duties
- 17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account
- 33126 School accountability report card
- 35186 Williams uniform complaint procedure
- 35292.5 Restrooms, maintenance and cleanliness
- 37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
- 48985 Notice to parents in language other than English
- 60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

- 4600-4687 Uniform complaint procedures, especially:
- 4680-4687 Williams complaints

Management Resources:

WEB SITES

- CSBA: <http://www.csba.org>
- California County Superintendents Educational Services Association: <http://www.ccesa.org>
- California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>
- State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Regulation CENTRAL UNION HIGH SCHOOL DISTRICT  
approved: March 11, 2008 El Centro, California



# **Exhibit**

## **Williams Uniform Complaint Procedures**

E 1312.4

### **Community Relations**

#### NOTICE TO PARENTS/GUARDIANS, PUPILS AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in your child's classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. A complaint form can be obtained at the school office of district office, or can be downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site:  
<http://www.cde.ca.gov/re/cp/uc>.
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

ExhibitCENTRAL UNION HIGH SCHOOL DISTRICT  
version: March 11, 2008 El Centro, California

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#### WILLIAMS UNIFORM COMPLAINT PROCEDURES

#### COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to

receive intensive instruction and services to pupils who did not pass one of both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes No

Contact Information:

Name:

Address:

Phone Number: Day: Evening:

Location of the problem that is the subject of this complaint:

School:

Room Number or Name of Room:

Date problem was observed:

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint. Please check all that apply:

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

A pupil lacks textbooks or instructional materials to use in class.

A pupil does not have access to instructional materials to use at home or after school to complete homework assignments.

Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

2. Teacher vacancy or misassignment:

A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions:

A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff as defined in AR 1312.4.

4. High school exit exam intensive instruction and services: (Education Code 35186)

Pupils who have not passed the high school exit exam by the end of grade 12 were not

provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

Please file this complaint with the person specified below at the following location:

\_\_\_\_\_  
(principal or title of designee)

\_\_\_\_\_  
(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

Exhibit CENTRAL UNION HIGH SCHOOL DISTRICT  
version: March 11, 2008 El Centro, California

## PROPOSED REVISION

### **Administrative Regulation Williams Uniform Complaint Procedures**

AR 1312.4

#### **Community Relations**

##### Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Textbook and Instructional materials
  - a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
  - b. A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
  - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
  - d. A pupil was provided photocopies sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.**

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment
  - a. ~~A semester begins and a certificated teacher is not assigned to teach the class.~~ **A semester begins and a teacher vacancy exists.**
  - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a

one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

**Beginning of the year or semester means the first day classes necessary to serve all the pupils enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day pupils attend classes for that semester. (5 CCR 4600)**

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

### 3. Facilities

- a. A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition; **or any other condition deemed appropriate.** (Education Code 17592.72)

- b. A school restroom has not been cleaned; maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means, except as necessary for pupil safety or to make repairs, the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. **This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs.** (Education Code 35292.5)

### 4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to

Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

#### Filing of Complaint

**A complaint alleging any conditions(s) specified in items #1-3 in the section entitled “Types of Complaints” above shall be filed with the principal or designee at the school in which the complaint arises. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee in a timely manner, but not to exceed 10 working days. (Education Code 35186)**

**A complaint alleging any deficiency specified in item #4 in the section entitled “Types of Complaints” above shall be filed with a district official designated by the Superintendent. Such complaints may be filed at the district office or school site and shall be immediately forwarded to the Superintendent or designee. (Education Code 35186)**

(cf. 6162.52 - High School Exit Examination)  
(cf. 6179- Supplemental Instruction)

#### Filing of Complaint

~~A complaint alleging any condition(s) specified above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)~~

#### Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

**When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)**

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 35186)

For any complaints concerning a facilities condition that poses an emergency or urgent threat to

the health or safety of pupils or staff as described in item #3 a in the section entitled “Types of Complaints” above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction **within 15 days of receiving the district’s response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632** (Education Code 35186; 5 CCR 4686)

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

(cf. 1340 - Access to District Records)

#### Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

#### Forms and Notices

**The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district’s complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)**

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

#### Legal Reference:

##### EDUCATION CODE

1240 County superintendent of schools, duties

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5 Restrooms, maintenance and cleanliness

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

48985 Notice to parents in language other than English

60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures, especially:  
4680-4687 Williams complaints

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccesa.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Regulation  
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT  
March 11, 2008 El Centro, California



# Exhibit

## Williams Uniform Complaint Procedures

E 1312.4

### Community Relations

#### NOTICE TO PARENTS/GUARDIANS, PUPILS AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in your child's classroom:

**Pursuant to Education Code 35186, you are hereby notified that:**

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home. ~~to complete required homework assignments.~~
2. School facilities must be clean, safe, and maintained in good repair. ~~Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.~~
3. ~~A complaint form can be obtained at the school office or district office, or can be downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/ep/ue>.~~ **There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class including the certification required to teach English learners, if present.**

**Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.**

**Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.**

4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

5. A complaint form can be obtained at the school office or district office, or downloaded from the district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/ep/uc>.

Exhibit  
version:

CENTRAL UNION HIGH SCHOOL DISTRICT  
March 11, 2008 El Centro, California

# WILLIAMS UNIFORM COMPLAINT PROCEDURES

## COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one of both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes \_\_\_\_\_ No \_\_\_\_\_

### Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

Location of the problem that is the subject of this complaint:

School: \_\_\_\_\_

Room Number or Name of Room: \_\_\_\_\_

Date problem was observed: \_\_\_\_\_

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint. (Please check all that apply. **A complaint may contain more than one allegation:**

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

\_\_\_ A pupil, **including an English learner, does not have standards-aligned textbooks or instructional materials or state-or district adopted textbooks** or other required instructional materials to use in class.

\_\_\_ A pupil does not have access to textbooks instructional materials to use at home or after school to complete homework assignments. **This does not require two sets of textbooks or instructional materials for each pupil.**

\_\_\_ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

\_\_\_ **A pupil was provided photocopied sheets from only a portion of a textbook or**

**instructional materials to address a shortage of textbooks or instructional materials.**

2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4681)

\_\_\_ A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

\_\_\_ A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

\_\_\_ A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility Conditions: (Education Code 17592.72, 35186, 35292; 5 CCR 4683)

\_\_\_ A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff **including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; structural damage creating a hazardous or uninhabitable conditions; and any other condition deemed appropriate by the district.** as defined in AR 1312.4.

\_\_\_ A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap or paper towels or functional hand dryers.

\_\_\_ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.

4. High school exit exam intensive instruction and services: (Education Code 35186)

\_\_\_ Pupils who have not passed the high school exit exam by the end of grade 12 were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages **and include as much text as necessary** to fully describe the situation. **For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of pupils or staff.**



# CENTRAL UNION HIGH SCHOOL DISTRICT

**DATE:** March 8, 2011  
**TO:** Dr. C. Thomas Budde, Superintendent  
**FROM:** Merritt Merten, Accountant  
**SUBJECT:** MONTHLY BUDGET AND ESTIMATED CASH FLOW REPORT

## INFORMATIONAL

**BACKGROUND:**

The attached report is in response to the boards request for monthly budget and estimated cash flow information.

**DISCUSSION/ALTERNATIVE/CONCERNS:**

None

**FINANCIAL IMPLICATIONS:**

None

**ACTION:**

None

**Page Breaks on** Fund

**Budget Type** Working

**Fiscal Year** 2011

**Dates** 2/1/2011 through 2/28/2011

**Include accts. on zeros** No

**Include closed accts.** No

**Resource type** Unrestricted

**Exceeded budget only** No

**Add description for** None

	Fund	Resource	Prj	Year	Goal	Function	Object	Site	Manager
<b>Detail on</b>	X						X		
<b>Account Selections</b>	010								

112

## FUND: 010-General Fund

<b>Object &amp; Description</b>	<b>Working</b>	<b>Current</b>	<b>Encumb. YTD</b>	<b>Current YTD</b>	<b>Balance</b>	<b>%</b>
8011 - Revenue Limit State Aid - Current	19,707,152			11,284,568.00	8,422,583.98	42.7
8021 - Homeowners Exemption	54,440				54,440.00	100.0
8041 - Secured Rolls Tax	4,116,409			1,662,375.37	2,454,033.63	59.6
8042 - Unsecured Roll Taxes	324,851			289,724.32	35,126.68	10.8
8044 - Supplemental Taxes	20,000			-7,963.40	27,963.40	
8045 - Education Revenue Augmentatio	-1,093,531				-1,093,531.00	
8047 - Community Redevelopment Fund				149,263.60	-149,263.60	
8082 - Other In-Lieu Taxes		14,825.88		14,825.88	-14,825.88	
8091 - Revenue Limit Transfers	-406,108				-406,107.50	
8092 - PERS Reduction Transfer	69,584	9,190.99		70,471.33	-887.39	
8290 - All Other Federal Revenue	40,733	6,101.08		46,834.10	-6,101.08	
8550 - Mandated Cost Reimbursements	192,842	5,436.00		198,278.00	-5,436.00	
8560 - State Lottery Revenue	455,946			134,535.84	321,410.16	70.5
8590 - All Other State Revenues	2,909,058	141,969.00		1,832,696.00	1,076,362.26	37.0
8650 - Leases and Rentals	35,727	15,201.80		43,895.00	-8,168.20	
8660 - Interest	120,000			47,103.41	72,896.59	60.7
8677 - Interagency Services Between LE	433,217	106,954.00		192,517.00	240,700.00	55.6
8699 - All Other Local Revenue	123,667	-32,084.78		72,820.31	50,846.90	41.1
8912 - Between General Fund and Speci	215,189	158,216.34		158,216.34	56,973.02	26.5
8980 - Contributions from Unrestricted R	-1,819,620				-1,819,619.72	
<b>8000s Totals</b>	<b>25,499,557</b>	<b>425,810.31</b>		<b>16,190,161.10</b>	<b>9,309,396.25</b>	<b>36.5</b>
1100 - Certificated Teachers' Salaries	10,638,790	962,814.15		6,746,884.47	3,891,905.13	36.6
1130 - Overtime	42,850	806.00		10,919.00	31,931.00	74.5
1131 - Certificated Overloads	19,783			5,283.00	14,500.00	73.3
1150 - Extra Period Assignment	66,872	1,201.85		49,091.72	17,780.28	26.6
1160 - Substitute Teachers	229,850	23,447.69		106,314.51	123,535.49	53.7
1170 - Extra Duty Stipend	47,234	4,514.60		29,590.14	17,644.11	37.4
1171 - Special Stipend	68,500			34,250.00	34,250.00	50.0
1175 - Certificated Coaching Stipends	135,071	42,556.30		91,697.40	43,373.60	32.1
1180 - Part Time Certificated	59,228	2,802.50		19,270.01	39,957.99	67.5
1200 - Certificated Pupil Support Salarie	313,962	-43,574.60		225,847.67	88,114.13	28.1
1300 - Certificated Supervisor and Admir	732,594	61,885.10		494,902.34	237,691.66	32.4
1301 - Certificated Assistant Principals	612,612	51,051.00		408,408.00	204,204.00	33.3
1302 - Department Chair Stipends	61,656	5,275.50		34,001.40	27,654.60	44.9
1900 - Other Certificated Salaries	87,292	7,935.46		55,548.20	31,743.74	36.4
1901 - Certificated Overtime/Hourly	155			31.00	124.00	80.0
1902 - Other Certificated Salaries Stipen	27,150	715.00		4,290.00	22,860.00	84.2
<b>1000s Totals</b>	<b>13,143,599</b>	<b>1,121,430.55</b>		<b>8,316,328.86</b>	<b>4,827,269.73</b>	<b>36.7</b>
2100 - Classified Instructional Salaries	111,730	10,005.14		70,035.96	41,694.27	37.3
2130 - Instructional Aide Overtime	25,151	4,826.37		20,405.75	4,745.54	18.9
2132 - Instructional Aide Educational St	500	50.00		300.00	200.00	40.0



## FUND: 010-General Fund

<b>Object &amp; Description</b>	<b>Working</b>	<b>Current</b>	<b>Encumb. YTD</b>	<b>Current YTD</b>	<b>Balance</b>	<b>%</b>
2170 - Instructional Aide Extra Duty Sti	536	56.60		339.60	196.40	36.6
2175 - Classified Coaching Stipends	131,858	43,726.30		94,442.20	37,415.80	28.4
2200 - Classified Support Salaries	1,122,081	96,158.63		733,840.20	388,240.80	34.6
2230 - Classified Support Overtime	117,590	5,585.41		25,884.67	91,705.33	78.0
2232 - Classified Support Educational St	500	25.00		250.00	250.00	50.0
2260 - Substitute Classified Pupil suppor	39,700	9,448.56		46,545.66	-6,845.66	
2300 - Classified Supervisor and Adminis	176,332	14,777.95		116,319.95	60,012.05	34.0
2400 - Clerical, Technical, and Office St	1,460,306	123,621.01		958,278.50	502,027.89	34.4
2430 - Clerical Overtime	21,250	126.48		3,295.23	17,954.77	84.5
2432 - Clerical/Technical Educational St	1,150	115.00		690.00	460.00	40.0
2460 - Substitute Clerical	29,950	24.00		5,420.96	24,529.04	81.9
2470 - Clerical Extra Duty Stipend	10,000			5,000.00	5,000.00	50.0
2900 - Other Classified Salaries	30,164	2,653.30		18,573.10	11,590.90	38.4
2930 - Other Classified Overtime	12,900	344.00		4,606.00	8,294.00	64.3
2932 - Educational Stipend for Classified	400	40.00		240.00	160.00	40.0
2970 - Other Classified Extra Duty Stipe		300.00		1,800.00	-1,800.00	
2990 - Work Study	30,000			1,336.00	28,664.00	95.5
<b>2000s Totals</b>	<b>3,322,099</b>	<b>311,883.75</b>		<b>2,107,603.78</b>	<b>1,214,495.13</b>	<b>36.6</b>
3101 - State Teachers' Retirement Syste	1,081,510	89,915.62		670,482.97	411,027.35	38.0
3102 - State Teachers' Retirement Syste				3.09	-3.09	
3201 - Public Employees' Retirement Sy		1,377.52		9,642.66	-9,642.66	
3202 - Public Employees' Retirement Sy	338,087	26,583.38		202,840.63	135,246.69	40.0
3301 - OASDI/Medicare/Alternative, cer	60	1,318.83		7,138.79	-7,078.79	
3302 - OASDI/Medicare/Alternative, da	205,556	18,442.00		124,970.04	80,585.57	39.2
3303 - Medicare, certificated	190,779	14,650.43		108,775.77	82,003.56	43.0
3304 - Medicare, Classified	48,347	4,380.03		29,509.49	18,837.83	39.0
3401 - Health & Welfare Benefits, certi	1,200,964	104,193.15		771,054.75	429,908.99	35.8
3402 - Health & Welfare Benefits, class	517,773	44,853.03		323,428.10	194,345.27	37.5
3501 - State Unemployment Insurance, c	94,044	7,686.82		56,894.42	37,149.58	39.5
3502 - State Unemployment Insurance, c	22,392	2,166.85		14,593.19	7,798.36	34.8
3601 - Worker Compensation Insurance,	109,451	8,861.27		65,637.66	43,813.20	40.0
3602 - Worker Compensation Insurance,	28,199	2,513.97		16,976.58	11,222.01	39.8
3701 - OPEB, Allocated, certificated pos	173,984				173,983.70	100.0
3702 - OPEB, Allocated, classified positi	74,900				74,900.00	100.0
3801 - PERS Reduction, certificated pos		297.58		2,083.06	-2,083.06	
3802 - PERS Reduction, classified positi	47,338	5,742.73		43,859.82	3,478.12	7.3
<b>3000s Totals</b>	<b>4,133,384</b>	<b>332,983.21</b>		<b>2,447,891.02</b>	<b>1,685,492.63</b>	<b>40.8</b>
4100 - Approved Textbooks and Core Cu	12,614			1,003.20	11,610.88	92.0
4200 - Books and Other Reference Mate	93,013				93,012.64	100.0
4300 - Materials and Supplies	617,195	13,461.92	22,851.36	173,587.64	420,756.49	68.2
4310 - Warehouse Supplies	30,000		2,722.23	-12,037.58	39,315.35	

## FUND: 010-General Fund

<b>Object &amp; Description</b>	<b>Working</b>	<b>Current</b>	<b>Encumb. YTD</b>	<b>Current YTD</b>	<b>Balance</b>	<b>%</b>
4315 - Other Supplies	35,142	10,574.86		35,054.40	87.60	.2
4350 - Office Supplies	21,050	1,203.03	1,658.41	7,207.24	12,184.35	57.9
4355 - Graduation Supplies	14,500	318.10	5,969.75	318.10	8,212.15	56.6
4361 - Fuel	4,855	361.62		2,015.69	2,839.67	58.5
4362 - Tires	500			132.56	367.44	73.5
4380 - Operations	85,000	8,550.54		58,506.64	26,493.36	31.2
4390 - Maintenance Supplies	97,673	2,788.44		23,374.13	74,298.87	76.1
4400 - Non-Capitalized Equipment	90,817	5,100.06	9,850.51	29,952.89	51,013.60	56.2
<b>4000s Totals</b>	<b>1,102,360</b>	<b>42,358.57</b>	<b>43,052.26</b>	<b>319,114.91</b>	<b>740,192.40</b>	<b>67.1</b>
5200 - Travel and Conferences	124,388	7,099.79	1,400.00	32,428.49	90,559.37	72.8
5300 - Dues and Memberships	34,786	179.00	2,064.25	22,085.52	10,636.23	30.6
5400 - Insurance	170,000			159,454.25	10,545.75	6.2
5500 - Operation and Housekeeping Ser	25,000	700.00		5,600.00	19,400.00	77.6
5501 - Gas	31,199	2,696.55		8,567.43	22,631.57	72.5
5502 - Electricity	1,119,163	57,463.30		633,956.02	485,206.54	43.4
5503 - Water / Sewer	60,284	2,077.98		25,426.81	34,857.19	57.8
5504 - Laundry / Dry Cleaning	6,695	588.80		3,156.91	3,538.09	52.8
5506 - Garbage	55,157	2,114.77		21,509.23	33,647.77	61.0
5600 - Rentals, Leases and Repairs	208,673	17,605.43	9,950.41	119,796.19	78,926.66	37.8
5710 - Direct Costs for Transfer of Servi	65,356	15,834.34		47,904.35	17,451.75	26.7
5720 - Direct Costs	-163,859				-163,858.70	
5750 - Direct Costs for Interfund Service	-15,430				-15,430.00	
5800 - Professional/Consulting Services a	545,443	36,128.81	8,510.27	343,799.41	193,132.92	35.4
5810 - Audits	12,000			7,440.00	4,560.00	38.0
5820 - Elections	12,403	12,402.83		12,402.83		
5830 - Legal	40,000	1,126.19		9,980.77	30,019.23	75.0
5840 - Advertising	26,769	1,424.40		11,377.95	15,391.54	57.5
5850 - Employee Screening	6,000			5,084.00	916.00	15.3
5890 - Other Services	9,520	589.65		5,112.86	4,407.14	46.3
5900 - Communications	94,146	1,851.59		4,394.32	89,751.41	95.3
5901 - Postage	55,037	93.23		14,766.32	40,270.35	73.2
5903 - Cell Phones	4,120			4,120.01		
<b>5000s Totals</b>	<b>2,526,849</b>	<b>159,976.66</b>	<b>21,924.93</b>	<b>1,498,363.67</b>	<b>1,006,560.81</b>	<b>39.8</b>
6100 - Land	100,000	100,000.00		100,000.00		
6130 - Escrow Costs	113,946	56,973.12		56,973.12	56,973.12	50.0
6160 - Other Costs	1,243	1,243.12		1,243.12		
6400 - Equipment	56,775		21,598.60	5,129.79	30,046.61	52.9
<b>6000s Totals</b>	<b>271,964</b>	<b>158,216.24</b>	<b>21,598.60</b>	<b>163,346.03</b>	<b>87,019.73</b>	<b>32.0</b>
7299 - All Other Transfers Out to All Oth	3,000			3,000.00		
7310 - Direct Support/Indirect Costs Cha	-393,844			-14,635.68	-379,208.62	

## FUND: 010-General Fund

<b>Object &amp; Description</b>	<b>Working</b>	<b>Current</b>	<b>Encumb. YTD</b>	<b>Current YTD</b>	<b>Balance</b>	<b>%</b>
7350 - Transfers of Indirect Costs - Int	-83,598				-83,597.66	
7438 - Debt Service - Interest	20,591			11,130.85	9,460.43	45.9
7439 - Other Debt Service - Principal	138,609			68,469.15	70,139.57	50.6
7612 - Between General Fund and Speci	610,064	13,226.80		610,063.80		
7616 - From General Fund to Cafeteria F	58,826				58,826.00	100.0
<b>7000s Totals</b>	<b>353,648</b>	<b>13,226.80</b>		<b>678,028.12</b>	<b>-324,380.28</b>	
<b>1000s-7000s Totals</b>	<b>24,853,902</b>	<b>2,140,075.78</b>	<b>86,575.79</b>	<b>15,530,676.39</b>	<b>9,236,650.15</b>	<b>37.2</b>
<b>Page Breaks Summary</b>						
<b>8000s</b>	25,499,557	425,810.31		16,190,161.10	9,309,396.25	36.5
<b>1000s-5000s</b>	24,228,290	1,968,632.74	64,977.19	14,689,302.24	9,474,010.70	39.1
<b>1000s-6000s</b>	24,500,254	2,126,848.98	86,575.79	14,852,648.27	9,561,030.43	39.0
<b>1000s-7000s</b>	24,853,902	2,140,075.78	86,575.79	15,530,676.39	9,236,650.15	37.2
<b>Fund Summary</b>						
<b>8000s</b>	25,499,557	425,810.31		16,190,161.10	9,309,396.25	36.5
<b>1000s-5000s</b>	24,228,290	1,968,632.74	64,977.19	14,689,302.24	9,474,010.70	39.1
<b>1000s-6000s</b>	24,500,254	2,126,848.98	86,575.79	14,852,648.27	9,561,030.43	39.1
<b>1000s-7000s</b>	24,853,902	2,140,075.78	86,575.79	15,530,676.39	9,236,650.15	37.2

**Central Union High School District  
Estimated Cash Flow 2010-2011**

(cash balanced as of 01/31/2011)

	balanced July	balanced August	balanced September	balanced October	balanced November	balanced December
<b>Beginning Balance</b>						
\$4,211,333.76						
<b>Monthly Total Revenue</b>	\$855,176.07	\$1,467,696.19	\$2,598,605.38	\$1,797,004.90	\$3,032,914.97	\$6,137,203.46
Prior Year	\$1,531,275.20	\$1,768,423.94	\$716,574.94	\$160,571.95	\$319,619.52	\$39,782.08
Compensation	(\$697,998.60)	(\$2,177,669.59)	(\$2,280,958.63)	(\$2,289,735.11)	(\$2,453,063.80)	(\$600,391.98)
General Disbursement	(\$288,608.94)	(\$307,544.61)	(\$413,319.73)	(\$347,776.45)	(\$323,269.75)	(\$256,664.60)
<b>Cash Balance</b>	\$5,611,177.49	\$6,362,083.42	\$6,982,985.38	\$6,303,050.67	\$6,879,251.61	\$12,199,180.57

	balanced January	estimated February	estimated March	estimated April	estimated May	estimated June
<b>Monthly Total Revenue</b>	\$3,110,008.15	\$680,145.13	\$1,015,825.58	\$5,464,904.96	\$789,835.59	\$1,045,132.35
Prior Year	\$4,012.20	\$137,666.78	\$137,666.78	\$137,666.78	\$137,666.78	\$137,666.86
Compensation	(\$4,013,859.05)	(\$2,213,519.22)	(\$2,213,519.22)	(\$2,213,519.22)	(\$2,213,519.22)	(\$2,213,519.22)
General Disbursement	(\$902,153.92)	(\$605,763.45)	(\$668,248.16)	(\$668,248.16)	(\$668,248.16)	(\$668,248.16)
<b>Cash Balance</b>	\$10,397,187.95	\$8,395,717.19	\$6,667,442.17	\$9,388,246.53	\$7,433,981.52	\$5,735,013.35

# ***SUPERINTENDENT'S REPORT***